

Village of Cortland  
February 9, 2022 Regular Meeting

The Meeting of Village of Cortland was held the 9th day of February 2022, at 100 S. Sherman Avenue at 7:02 p.m. Present at the meeting: Chairperson Kohout, Birkett, Douglass, Engelhard, Goforth, Village Attorney: Kubert, Village Clerk; Moormeier, Olsson Engineering; Brian Schuele.

Motion by Kohout and seconded by Douglass to receive and place on file all notices and material having any bearing on the meeting. 5 Ayes, 0 Nays. Motion carried.

Kohout invited any public comment on the agenda at this time.

Motion by Birkett and seconded by Engelhard to approve the minutes of the last meeting. 5 Ayes, 0 Nay. Motion carried.

Motion by Douglass and seconded by Birkett approve the treasurers report. 5 Ayes, 0 Nays. Motion carried.

The following bills were presented for payment:

Black Hills Energy \$1,524.90, Cornerstone Bank \$532.71, Crawford Plumbing \$173.37, Donald R. Prentice \$78, Emergency Medical Products, Inc. \$144.25, Five Rule, LLC \$2,500, Hoffschneider Law, P.C., LLO \$329.40, Menards \$173.58, NE Public Health & Environmental Lab \$15, OLSSON \$154, One Call Concepts, Inc. \$11.16, Salaries \$4683.87, Verla Busboom \$40, Voice News \$109.82, Waste Connections of Nebraska Inc \$3,873.64. A request from the Cortland Fire and Rescue for a donation for the rescue training fund for \$3,000 was presented at this time. Motion by Goforth and seconded by Birkett to pay the bills presented with the inclusion of the \$3,000 request from the Cortland Fire & Rescue. . 5 Ayes, 0 Nays. Motion carried.

No Building Permits presented.

Motion by Douglass and seconded by Engelhard at 7:06 p.m. to open a public hearing regarding the request from Schroeder Operations LLC dba Homestead Convenience at 215 W. 6<sup>th</sup> St, for a Class C liquor license. Schroeder explained the Class C – on/off site license will give them the ability to have tastings and special events where there is fencing, outside of the building. Motion by Douglass seconded by Birkett to close the public hearing at 7:10 p.m. Motion by Douglass and seconded by Birkett to approve the Class C liquor license for Schroeder Operations, LLC dba Homestead Convenience at 215 W. 6<sup>th</sup> St., Cortland, Nebraska. 5 Ayes, 0 Nays. Motion carried

Clerk indicated that Homestead Convenience had applied and paid for their tobacco license and presented them with their tobacco license.

Brian Schuele from Olsson Engineering presented the proposal for the Water/Waste Water study for a total of \$29,650. The Infiltration and Inflow study was a major portion of the cost. Question as to whether there are grants available for this sort of study. Goforth will be meeting with Elizabeth Chase regarding grants and will ask that question. There was equipment that came with the lagoon that is available but has not been used yet. Discussion regarding sump pumps running directly into the sewer. The ditches that were cleaned this past year have helped with the drainage and the sump pumps running. Brian recommends that we determine the capacity of the lagoon with current or future population then the Village can say whether it will

support a development. We could do everything except the I&I Study which would be a cost of \$15,900. Brian suggested that this is a legitimate cost sharing opportunity with the developer. Decision to table the study until Village has talked with the developer. In the meantime Brian will have a new agreement typed up without the I&I Study.

Readopting 2021 Ordinance, Juneteenth holiday adoption tabled until March meeting so we make a more formalized agenda for ordinances and resolutions in the future at the attorney's request.

Dog ordinance needs to be updated as it includes licensing, tags, and enforcement of the code. Clerk will look into the cost of tags, what other Villages do to enforce the code, tabled until March meeting.

Zoning regulations committee was still meeting so we moved to Fee Schedule for Community Center. Clerk brought a suggested fee schedule based on some surrounding community fees and the current expenses to maintain the community center. Clerk will update the fee schedule, attorney will review the alcoholic beverages paragraph and bring to the board for approval at the March meeting.

Bobbi Pettit from Five Rule and Barb Tegley are working on recruiting members for the Planning Commission. Devon and Jenni Schroeder were both willing to service. Bobbi asked that the board approve Devon Schroeder as a member of the Planning Commission and approve Jenni Schroeder as an alternate member. Motion by Douglass and seconded by Birkett to approve Devon Schroeder as member, and Jenni Schroeder as alternate member of the Planning Commission. 5 Ayes, 0 Nays. Motion carried

Bobbi gave the Board an update on first draft of the Base Zoning Regulations for the Village. She reviewed the Chapters in the regulations along with the future land use map. We will plan on adopting current zoning map and make rezoning decisions that match our future use plan. There will be a meeting by the Planning Commission again in April and plans to adopt the zoning regulations this summer.

Discussion regarding an online booking for the community center. It makes it difficult because of the fees, however when get new website Clerk could indicate when days were reserved for people to check prior to requesting a date/time.

Vinton Enterprises submitted an application for fireworks for 2022. Motion by Birkett and seconded by Douglass to approve the Vinton Enterprises Fireworks application for 2022. 5 Ayes, 0 Nays. Motion carried

No written complaints. Follow up on January complaint, resident has until February 24<sup>th</sup> to correction violation.

Community Spring cleanup in the park will be Saturday, April 9<sup>th</sup> with April 10<sup>th</sup> as a backup day. Clerk will do a mailer towards end of March asking for volunteers to start at 10:00 a.m., bring rakes, clippers, etc. to spruce up the park.

Website is in the process of being updated by NPPD right now.

Clerk asked for approval to attend 2022 League Midwinter Conference in Lincoln on February 28<sup>th</sup> and March 1<sup>st</sup>, 2022. Cost is \$325.00, the conference will give her 7 of the 8 educational hours she needs to complete as Treasurer each year. Moved by Douglass and seconded by Goforth to approve the \$325.00 for clerk to attend League Midwinter Conference in Lincoln. 5 Ayes, 0 Nays. Motion carried

Clerk asked for approval of vacation days during the summer. Engelhard will take minutes during the meeting when Clerk is gone. Approval of vacation was granted.

Ball park will have new toilets, sinks, etc. installed when weather warms up. Kohout was asked to check on a baseball game for June 25<sup>th</sup> CortlandFest evening prior to the Fireworks. Possibly youth games during the day.

Topp was at CPR training and submitted his report to Birkett. Village Clean Up Day will be May 7<sup>th</sup>. Topp has NRWAN training in Kearney March 14-16. Possibly will need to move the jetter to the shop as Fire Department may need their stall back. May need to insulate and heat the dirt part of the shop and would need to have bids. Need to start advertising for summer help. Prices for mowers were presented, needs to be discussed and will be put on agenda for March. Copper and lead survey will need to go out to residents.

Clerk was asked to put out a mailer in March regarding volunteer park cleanup in April, May 7<sup>th</sup> Cleanup day, and Copper and lead survey that will be mandatory for residents.

Ditch cleaning will continue to help with all the drainage. Midwest Dirt Works submitted an estimate of \$66,240.64 for the second phase. NRD grant will cover one-half of this project. This would not start until after June 30<sup>th</sup> for the 2022/2023 grant year. Clerk was reminded to apply for the grant monies from NRD

Motion by Douglass and seconded by Goforth to approve the 25% highway allocation match in the amount of \$1690. 5 Ayes, 0 Nays – Motion carried

Clerk received correspondence regarding grant monies through AARP for senior improvements. Clerk will forward information to Goforth.

CIA report – There were letters sent to business asking for support of their events through the year. Possibly be a ribbon cutting on March 17<sup>th</sup>, we will know as soon as we hear back from the Beatrice Chamber of Commerce. Received a \$1500 grant from NPPD for new 16 tables for the community center. If we dispose of the old ones will need to do a surplus property declaration. Easter Bunny will be in Cortland Saturday, April 16<sup>th</sup>.

Motion by Engelhard and seconded by Goforth to adjourn the meeting at 9:07 p.m.  
5 Ayes, 0 Nays – Motion carried

I, Donelle Moormeier, Village Clerk do hereby certify that the foregoing is a true and correct copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge. Village Clerk/Treasurer/Donelle Moormeier