

Village of Cortland
March 9, 2022 Regular Meeting

The Meeting of Village of Cortland was held the 9th day of March 2022, at 100 S. Sherman Avenue at 7:00 p.m. Present at the meeting: Chairperson Kohout, Douglass, Engelhard, Goforth Utility Superintendent; Ben Topp, Village Clerk; Moormeier, Absent: Birkett

Motion by Kohout and seconded by Engelhard to receive and place on file all notices and material having any bearing on the meeting. 4 Ayes, 0 Nays. Motion carried.

Kohout invited any public comment on the agenda at this time.

Motion by Douglass and seconded by Engelhard to approve the minutes of the last meeting as printed in the Voice. 4 Ayes, 0 Nay. Motion carried.

Motion by Goforth and seconded by Douglass to approve the treasurers report. 4 Ayes, 0 Nays. Motion carried.

The following bills were presented for payment: Black Hills Energy \$1263.55, Blue Rivers Area Agency on Aging \$240, Cornerstone Bank \$1106.34, Donald R. Prentice \$80, Donelle Moormeier vendor \$94.14, Five Rule, LLC \$1500, Hoffschneider Law ,P.C., LLO \$728.21, IRS \$32.36, Lincoln Winwater Works \$1331.21, Menards \$116.16, Michelle German \$252, Nebraska Public Health Environmental Lab \$292, Nebraska Department of Revenue \$921.98, Norris Public Power \$4278.14, Olsson \$918.05, One Call Concepts, Inc. \$22.78, Salaries \$3938.98, Tri-Point Tree & Landscaping LLC \$1370, Verla Busboom \$40, Voice News \$107.72, Waste Connections of Nebraska Inc \$3687.39 Motion by Douglass and seconded by Engelhard to pay the bills. 4 Ayes, 0 Nays. Motion carried.

Building Permits: Tim & Linda Elzey at 255 S. Washington replacing current patio slab and making a larger 16'x 28'. Motion by Douglass and seconded by Engelhard to approve the request for 255. S. Washington upon payment of \$25.00 permit fee. 4 Ayes, 0 Nays, Motion carried. Mike Spang at 943 E. Ash Road new 60'x100'x18' shed. Motion by Douglass and seconded by Engelhard to approve the request for 943 E. Ash Road upon payment of \$25.00 permit fee. 4 Ayes, 0 Nays, Motion carried.

Proposal for sewer and water study by Olsson's for \$15,900 tabled until April to see if a grant can be obtained.

Drainage project for fiscal year 21/22 estimate from Midwest Dirt Works at \$66,240.64. NRD grant will cover 50% up to \$50,000 (total \$25,000). Motion by Douglass and seconded by Goforth to approve the estimate for the drainage project for fiscal year 21/22. 4 Ayes, 0 Nays, motion carried.

Read by Chairperson Kohout –
Resolution No. 2022-1: RESOLUTION TO RECOGNIZE THE “JUNETEENTH” HOLIDAY. A RESOLUTION BY THE CHAIRPERSON AND VAILLAGE BOARD OF THE VILLAGE OF CORTLAND, NEBRASKA AMENDING THE VILLAGE OF CORTLAND EMPLOYEE HANDBOOK.

WHEREAS, the Village of Cortland provides all employees with an employee handbook; and

WHEREAS, Section 4 of the Village of Cortland's employee handbook identifies the official holidays for full-time and part-time employees; and

WHEREAS, the Village of Cortland wishes to recognize June 19th, otherwise known as Juneteenth, as an official holiday for full-time and part-time employees.

BE IT RESOLVED, that Section 4 of the Village of Cortland's employee handbook be hereby amended to recognize the Juneteenth holiday each year on June 19th. Employees shall receive the benefits of said holiday as otherwise outlined in the employee handbook.

Motion by Goforth and seconded by Engelhard to adopt Resolution 2022-1. 4 Ayes, 0 Nays, motion carried.

Motion by Douglass and seconded by Goforth to suspend the three readings requirement for Ordinance 2022-1. Engelhard, Goforth, Kohout, Douglass voted Aye and none voted Nay. Motion carried.

Read by Chairperson Kohout - Ordinance No. 2022-1: AN ORDINANCE TO ADD A NEW SECTION TO TITLE IX, CHAPTER 90 OF THE CORTLAND MUNICIPAL CODE TO CREATE A PROCEDURE REQUESTING AN ACCOMMODATION TO ALLOW AN OTHERWISE UNLAWFUL ANIMAL TO BE KEPT OR HARBORED WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF CORTLAND AS AN EMOTIONAL SUPPORT ANIMAL, TO REPEAL CONFLICTING ORDINANCES; AND TO PROVIDE FOR AN EFFECTIVE DATE THEREOF.

Motion by Douglass and seconded by Engelhard to approve Ordinance No. 2022-1. Engelhard, Goforth, Kohout, Douglass voted Aye and none voted Nay. Motion carried.

Motion by Douglass and seconded Goforth to suspend the three readings requirement for Ordinance 2022-2. Engelhard, Goforth, Kohout, Douglass voted Aye and none voted Nay. Motion carried.

Read by Chairperson Kohout - Ordinance 2022-2: AN ORDINANCE TO AMEND TITLE VII, CHAPTER 72, SECTION 72.15 REGULATING PARKING WITHING THE MUNICIPALITY DURING SNOW REMOVAL; TO REPEAL CONFLICTING ORDINANCES; AND TO PROVIDE FOR AN EFFECTIVE DATE THEREOF.

Motion by Douglass and seconded by Engelhard to approve Ordinance No. 2022-2. Engelhard, Goforth, Kohout, Douglass voted Aye and none voted Nay. Motion carried.

Dog Ordinance (Title IX: General Regulations: §90.25-§90.46). Discussion on cost of tags, licensing fees, enforcement of violations. Will ask attorney Tim Kubert to update ordinance and Clerk to work on procedures for licensing and rabies tags for dogs in the Village to correspond with an updated ordinance.

Review of the updated Rental Agreement for the Cortland Community Center containing updated rates and agreement for caterer for alcoholic beverages served in the community center. There was a change to the agreement to caterer to correct "Saline" to "Gage" County. Motion by Douglass and seconded by Goforth to approve the new fee schedule for the Community Center with the amendment on the agreement to caterer. 4 Aye, 0 Nay, motion carried. Signs need to be made and posted in the Community Center regarding the alcoholic beverages.

Discussion regarding the ADA requirements for the Community Center by Dawn Hill, County Clerk, for maintaining a Community Voting location. The metal doors to west are too heavy, cannot weigh more than 8lbs. The gravel in front of community center needs to be replaced with cement for easy wheelchair accessibility. A bid by Tiemann Construction was supplied by Hill. Hill is also looking into grants to help subsidize the upgrades. Topp will acquire more bids. This must be done prior to November. Tabled until April meeting.

Motion by Douglass and seconded by Engelhard to approve the Interlocal Cooperation Agreement between Village and Rural Fire Protection districts located in Gage County. 4 Aye, 0 Nay, motion carried. Kohout signed Clerk witnessed.

No written complaints.

Goforth reported website was coming together nicely, looking for a landing page picture, or a motto or logo.

Goforth and Moormeier met with Elizabeth Chase from Nebraska Main Street Network regarding help with grants. They provide help with getting smaller grants for the community. Membership is \$300 a year. Motion by Douglass and seconded by Goforth to approve the \$300 membership fee for Nebraska Main Street Network. 4 Aye, 0 Nay, motion carried.

SEND is another opportunity to get help with grants, which are usually larger in scope. Clerk will get the cost of membership, tabled until April meeting.

Clerk reported that she had completed her required 8 hours of training for Treasurer's requirements for 2022 at the Mid-winter Conference on February 28 and March 1 in Lincoln.

Clerk will send out a flyer in residents mailboxes regarding important dates to remember. This will go out sometime next week.

The bathrooms in the ball park have now been updated. JK Electric is waiting on the lights for the outside. Scheduling is starting, banners for advertising will be up before the first game. Kohout will see if she can get a men's game for June 25th for CortlandFest.

Maintenance report – Topp acquired another bid for mower from John Deere in Crete for a Z994 diesel with a 72" deck for \$17,000. The batwing groomer for the tractor will need to be declared excess property and put out for bids. Motion by Douglass and seconded by Goforth to purchase the Z994 Mower for \$17,000. 4 Aye, 0 Nay, motion carried.

South light pole Topp is working with insurance. Discussion regarding lift station that needs replacing. Estimates to replace are \$45,000-\$55,000. This is something we should look into getting a grant to be replacing in the near future.

Topp will be in Kearney at the NRW Conference starting March 14th – 16th. He will be in pesticide class on Thursday March 17th.

Motion by Douglass and seconded by Engelhard to approve the 25% highway allocation match in the amount of \$ 1607.00. 4 Ayes, 0 Nays, motion carried.

Liquor licenses – for Fire Department,

CIA report – Easter 16th of April, Cleanup on May 7th., Craft fair at Poolerosa on same day as Cortland Fest which is June 24th & 25th.

Motion by Goforth and seconded by Engelhar to adjourn the meeting at 9:03 p.m. 4 Ayes, 0 Nays, motion carried.

I, Donelle Moormeier, Village Clerk do hereby certify that the foregoing is a true and correct copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge. Village Clerk/Treasurer/Donelle Moormeier