

Village of Cortland
April 13, 2022 Regular Meeting

The Meeting of Village of Cortland was held the 13th day of April 2022, at 100 S. Sherman Avenue at 7:05 p.m. Present at the meeting: Chairperson Kohout, Douglass, Birkett, Engelhard, Goforth, Utility Superintendent; Ben Topp, Village Clerk; Moormeier, Attorney; Tim Kubert

Motion by Kohout and seconded by Douglass to receive and place on file all notices and material having any bearing on the meeting. 5 Ayes, 0 Nays. Motion carried.

Kohout invited any public comment on the agenda at this time.

Motion by Engelhard and seconded by Douglass to approve the minutes of the last meeting as printed in the Voice News. 5 Ayes, 0 Nay. Motion carried.

Motion by Douglass and seconded by Goforth to approve the treasurers report. 5 Ayes, 0 Nays. Motion carried.

The following bills were presented for payment:

AKRS Equipment Solutions-\$17000, Barco Municipal Products, Inc.-\$77.61, Black Hills Energy-\$1122.71, Blobaum & Busboom PC-\$4010.00, Cornerstone Bank-\$1368.10, Donald R. Prentice-\$108.00, Donelle Moormeier-\$34.51, EZ Stop-\$505.91, Five Rule, LLC-\$1500.00, General Fire and Safety-\$160.00, Hoffschneider Law ,P.C., LLO-\$522.00, Intuit Software-\$650.00, Menards-\$5.40, Michelle German-\$126.00, Mueller Systems-\$1889.43, Nebraska Public Health Environmental Lab-\$287.00, Norris Public Power-\$2042.11, Olsson-\$665.76, One Call Concepts, Inc.-\$21.94, Ray's Used Cars-\$137.54, Salaries-\$4981.00, Sam's Club-\$366.27, Utility Service Co., Inc.-\$2700.00, Verla Busboom-\$40.00, Voice News-\$180.09, Waste Connections of Nebraska Inc-\$3960.97. Motion by Douglass and seconded by Birkett to pay the bills. 5 Ayes, 0 Nays. Motion carried.

Clerk presented the letters from Blobaum & Busboom regarding the audit for 2020/2021. Motion by Goforth seconded by Birkett to make a retroactive cash transfer back to September 30, 2021, of \$67,016.56 from general account necessary to eliminate negative cash balances in a joint all funds checking account determined by Blobaum & Busboom accountants. Transfer from General Account \$67,016.56 to the following: Fire \$24,508.01, to Hall/Storm Shelter \$19,685.22, to Equipment Building \$13,829.13, to Ball Park \$2,144.62, to Debt Service \$4688.51, and to Water \$2,161.07. 5 Ayes, 0 Nays. Motion carried

Building Permits – Motion by Birkett and seconded by Engelhard to approve the building permit from SMJ International for antenna equipment upgrade on existing tower at 271 South 12th Road. 5 Ayes, 0 Nays. Motion carried

Motion by Douglass seconded by Birkett to approve the replacement of 16.5 x 16.5 deck at 225 W. 7th from Susan and Tim Young. 5 Ayes, 0 Nays. Motion carried

Motion by Birkett seconded by Douglass to approve the expansion and replacement of deck at 244 E 1st Street from Kathleen & Robert Hegler. 5 Ayes, 0 Nays. Motion carried

Motion by Douglass seconded by Engelhard for expanding and replacement of garden shed at 525 Lincoln Avenue from TJ Addison. 5 Ayes, 0 Nays. Motion carried

Tom Bliss, Executive Director from Southeast Nebraska Development District reviewed the advantages of the Village to be a member of SENDD. Many grants available for housing & contracting, economic development, community development, and emergency and disaster relief. Many communities in the area have taken advantage of SENDD's help in obtaining grants. Membership is based on a flat rate, per capita which would be \$491.00 for the Village of

Cortland. Motion by Goforth seconded by Engelhard to join SENDD. 5 Ayes, 0 Nays. Motion carried. Goforth volunteered to work with them to figure out our needs.

The proposal for sewer and water study by Olsson's was discussed with the developer. They are willing to split the cost of the study with protection for both developer and the Village if one or the other fails to follow through. Motion by Douglass seconded by Birkett to instruct attorney to prepare a document that will give each side protection, that will be brought to the next meeting. 4 Ayes, 1 Nays. Motion carried

Jackie Heckman who lives at 250 W 2nd would like to have chickens on her property. Code is as follows: § 90.09 *FARM ANIMALS PROHIBITED. It shall be unlawful for any person to keep or harbor any of the following animals within the corporate limits of the municipality: horse, mule, cow, sheep, goat, swine, turkey, chicken, geese, ducks, or any other livestock or poultry. (Ord. 2011-02, passed 7-13-2011)*

Motion by Douglass and seconded by Birkett to suspend the three readings requirements of Ordinances 2022-03. Engelhard, Goforth, Kohout, Birkett, Douglass voted Aye and none voted Nay, motion carried.

Read by Chairperson Kohout – Ordinance No. 2022-03: AN ORDINANCE TO AMEND SECTION 30.153 OF THE CODE OF CORTLAND TO ALLOW FOR THE APPOINTMENT OF AN ALTERNATE MEMBER TO THE PLANNING COMMISSION, TO REPEAL CONFLICTING ORDINANCES; AND TO PROVIDE FOR AN EFFECTIVE DATE THEREOF.

Motion by Douglass and seconded by Birkett to approve Ordinances 2022-03. Engelhard, Goforth, Kohout, Birkett, Douglass voted Aye and none voted Nay, motion carried.

The discussion regarding dog licensing was tabled until clerk is able to get applications and tags done. Clerk and Attorney will work together regarding licensing fee etc.

Discussion regarding nuisance properties that have abandoned vehicles, trees cut down and left lying, etc. and the requirement of a code enforcement person. Attorney, Tim indicated that other Villages have hired an enforcement person to handle correspondence and tickets etc. This person is usually hired via contract and is not a Village employee. Suggested that Clerk contact Dorchester clerk to see how this is handled there.

ET's Lawn & Leisure submitted a written complaint regarding the property owned by Landon Husband between ET's building and the apartment building. The apartment building residents are using it as a dog run and are not picking up their dog feces. The smell is terrible and will be worse in the summer. Clerk was asked to send a letter to the apartment owner Robert Richardson and apartment manager Troy Wicken regarding picking up dog litter. There should also be a copy sent to the property owner, Landon Husband, so he is aware that this is happening, along with a copy to the attorney.

David Mavigliano turned in a written complaint regarding treehouse construction at corner of 7th and Lincoln. Because it wasn't on the agenda discussion was tabled until May meeting.

Discussion regarding the ADA compliance for the Community Center so that it can remain a site for voting. McGee Elite Gutters obtained quotes for ADA doors. He has two other companies that will be sending him quotes. He will put together a formal bid after he receives these. Doors should be fire rated, closure that also stays open, panic bar inside, a new outside lock (possibly key pad), an ADA button could be added to open. It was suggested that a window be added to the door for safety when opening. Suggested that we replace all the doors in the community center, possibly using a grant. Goforth has been in contact with contractors

regarding the cement that needs to be in front of doors in the handicap parking area Topp will get a bid also. This must be done by November to maintain our voting polls.

Website is just about complete, board will look at prior to rolling out to the public. Goforth asked that head shots of the Board be taken at the next meeting to put on website. Douglass indicated Jade Stethem wanted to be put on the business list.

Games have started at the ball park, concessions are stocked, and bathrooms renovations are complete. We want to put the game schedules on the website. Engelhard asked that the coaches give a report at the end of the year. May 7th Pyro Magic will have a fireworks display. Soffit needs to be replaced on concession stand, the roof also needs to be replaced. New advertising banners are being put up as we receive them.

Maintenance report – Topp indicated the town clean up will move to May 21st as Waste Connections did not have any rollofs available for our original May 7th date. We will need to contact them earlier in the year as they have 7 towns that have cleanup day set for the 1st Saturday in May. Topp is looking for summer help for mowing, he will put out a flyer. LED lights at community center are done. Street lights are out at 4th & Main and on Hwy 77. New mower has been received and ready to go. Park cleanup on April 9th went well, had 9 people attend and the Village wants to thank all those that helped.

Motion by Douglass seconded by Goforth to approve the 25% highway allocation match in the amount of \$1773.00. 5 Ayes, 0 Nays, motion carried.

Cortland Improvement Association presented a letter regarding their activities for the last year and a request for the Village to again support them in an amount of \$4500, with the majority of that money being used for Fireworks at Cortland Fest. Douglass had spoken with Pyro Magic and they are not sure they will be able to obtain the large fireworks for the show because of shipping problems. Motion by Goforth seconded by Engelhard to provide \$1700.00 to the Cortland Improvement Association to help fund the Cortland Fest activities along with the other activities through the rest of 2022 and fund the remaining \$2800 when we find out if Pyro Magic will indeed be able to put on the fireworks show. 5 Ayes, 0 Nays, motion carried.

Douglass indicated there was a member of the CIA that was interested in working on a grant for the trail head, at possibly the 4th & Hwy 77 location, for a picnic area, possibly restroom, a shade structure of some kind. There was discussion regarding who would maintain and the possibility of vandalism.

Motion by Goforth seconded by Engelhard to adjourn the meeting at 8:50 p.m. 5 Ayes, 0 Nays, motion carried.

I, Donelle Moormeier, Village Clerk do hereby certify that the foregoing is a true and correct copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge. Village Clerk/Treasurer/Donelle Moormeier