

Village of Cortland Board Meeting  
December 13, 2023

The meeting of the Village of Cortland, Nebraska was held the 13th day of December, 2023 at 100 S. Sherman Ave at 7:01 pm.

Present at the meeting: Kohout, German, Goforth, Douglass, Birkett, Attorney Mahin, Utility Superintendent Argo, Clerk Moormeier and public

Motion by Goforth and seconded by Birkett to receive and place on file all notices and material having any bearing on the meeting. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Douglass and seconded by Birkett to approve the minutes of the last meeting as printed in the Voice. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Birkett and seconded by Goforth to approve the Treasurer's report. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Douglass and seconded by Birkett to approve the Nebraska Rural Water Association Annual Donation of \$500 which is included in the claims

The following bills were presented for payment: Black Hills Energy \$487.72, BOK Financial \$850.00, Chris Briggs \$480.00, Donald R. Prentice \$170.00, EZ Stop \$283.01, Menards \$409.04, Michelle German \$162.00, Midwest Dirt Works, Inc \$1,230.21, NDEE \$115.00, Nebraska Public Health Environmental Lab \$15.00, Nebraska Rural Water Association (membership) \$250.00, Nebraska Rural Water Association (donation) \$500.00, NGage \$100.00, NIFCO Mechanical Systems, LLC \$150.00, Noakes \$708.29, Norris Public Power \$2,368.91, One Call Concepts, Inc. \$115.12, Rays Used Cars, Inc. \$15.00, Salaries \$12,021.95, Solheim Law Firm \$750.00, U.S. Bank \$608.49, Verla Busboom \$40.00, Voice News \$86.53. Waste Connections of Nebraska Inc. \$4,252.29. Motion by German and seconded by Birkett to approve the payment of claims. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Kohout was asked if she would accept the chairperson position for 2024 which she answered yes. Motion by Douglass and seconded by Birkett to approve Kohout as the Chairperson for 2024. Roll call Yes: German, Goforth, Birkett, Douglass No: None Abstain: Kohout. Motion carried.

Motion by Birkett and seconded by Douglass to approve Solheim Law/Jena Mahin as the Village Attorney for 2024. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Birkett and seconded by Douglass to approve Justin R. Stark of Olsson's with a Class A Street Superintendent License Number S-1534 and Engineering License Number E-13167 to be the Village Street Superintendent from January 1, 2024 to December 31, 2024. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Douglass and seconded by Birkett to approve the appointment of Donelle Moormeier as Village Clerk/Treasurer for 2024. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Planning & Zoning Committee appointments were submitted by Barb Tegley. Motion by Douglass and seconded by Birkett to accept Dave McGuire's resignation from P&Z Committee effective 12/13/2023. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Goforth and seconded by Birkett to accept the appointment of Dale Kisling to replace Dave McGuire effective 12/13/2023 through December 31, 2025. At December 31, 2025 expiration date, member may be re-appointed for another 3 year term. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Birkett and seconded by Douglass to accept the remaining re-appointments and terms for P&Z Committee as follows: Chaddwick Ziemann through December 31, 2026, Doug Amen through December 31, 2026, Dustin McGee through December 31, 2025, and Barb Tegley through December 31, 2024. At expiration of any term member may be re-appointed for another 3 year term. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Chairperson Kohout read: Resolution 2023-06 signing of the Year-End Certification of City Street Superintendent 2023.

**Whereas:** State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payments; and

**Whereas:** The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31<sup>st</sup> of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

**Whereas:** The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and the Class of License (if applicable), and the type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

**Whereas:** The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor of Village Board Chairperson.

**Be it resolved** that the Village Board Chairperson of Cortland is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s). Adopted this 13<sup>th</sup> day of December, 2023 at Cortland, Nebraska.

Village Board Members Adam German, Cheryl Goforth, Travis Birkett, Richard Douglass

Motion by Douglass and seconded by Birkett approve Resolution 2023-06 Signing of the Year-End Certification of City Street Superintendent 2023. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

American League Publishing adoption of Legislature changes for code book will be reviewed by Attorney Mahin and she will render her opinion at the January meeting as to whether we should subscribe.

Update on nuisance properties – Barat is still being difficult to get a hold of and attorney will continue to try and get an answer regarding purchasing the property.

No building permits and no written complaints.

Attorney Mahin had sent a letter to business owner at 310 W 4<sup>th</sup> regarding signage and they had indicated it would go up with a week. No results and tenant is not cooperating regarding access to water meter. Mahin will reach out with a letter indicating they will have 30 days to correct both of these situations.

Birkett will be getting a bid on the signs for the Firehall and the Community Center hopefully within the next week. The lettering for Community Center will be blue and the for the Fire Department red. Goforth is working with SENND for grant monies for income based housing repair. A pre-application needs to be in by January. Depending on income home owners could receive grant monies for windows/siding/HVAC etc. There is a fee but Goforth was unsure of the fee. Motion by Douglass and seconded by Birkett that if the fee is less than \$1,000 Goforth has permission to pre-apply for the grant, if it is more than \$1000 then a special meeting will be called. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried. There are also loans through SENND for low interested (4%) for business such as day cares etc. Goforth will also talk with SENND regarding grant funds for the Ball Park concession stand.

The Museum was once again open the first Saturday of December and was open this evening and holding a donation drive for the Beatrice Humane Society during the Lighting contest. The Museum is looking for barn wood free or at a very cheap price to help with restoring the inside of the garage on the museum property.

Brian Argo reported that lagoons are being discharged and would another 2-3 weeks. Black Hills is finished and will be finishing up pouring concrete. There were questions about the driveways that Midwest tore up, we have two contractors that have given bids but it will be spring before those are poured. The north well is

ready and will be going through testing. The Nebraska Department of Environment and Energy Lead and Copper Rule must be submitted by October 16, 2024. Every houses built before 1984 will need to be checked for lead and copper.

Fire chief, Chris Briggs, brought bid for replacing garage doors and timers on Fire Station. This will be added to the agenda for January. Briggs also reported the mini-splits will be installed the first week of January. He also thanked the board for helping get the mold situation taken care of quickly.

There will be a tournament on both ball fields on the weekend of May 3-5, 2024. That is the usual clean-up weekend for the Village. Donelle was asked to check on April 27<sup>th</sup> and April 20<sup>th</sup> with Waste Connections to see if we can get roll-offs for either of those weekends instead. Ball park is still looking at netting for the little field and getting the concession stand painted.

Douglass reported that the Fireworks will be on June 15<sup>th</sup>. He asked that Kohout book a game for that day/evening. Activities for the kids, possible corn hole tournament for adults will be held at the ball field. Village lighting contest was being held this evening. Village should consider lighting up the Fire Hall and the Community Center next year.

Motion by Douglass and seconded by German to approve the \$1761 Highway 25% allocation match. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Goforth and seconded by Germanto adjourn the meeting at 7:53 p.m. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

I, Donelle Moormeier, Village Clerk do hereby certify that the forgoing is a true and correct copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge.