

Village of Cortland
Minutes July 10, 2024 Meeting

The meeting of the Village of Cortland, Nebraska was held on the 10th day of July 2024 at 100 S. Sherman Ave at 7:00 p.m.

Present at the meeting: Kohout, German, Goforth, Douglass, Birkett, Clerk Moormeier, Utility Superintendent Briggs, Bobbi Pettit via zoom, and seven members of the public.

Motion by Douglass and seconded by Birkett to receive and place on file all notices and material having any bearing on the meeting. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Douglass and seconded by Birkett to approve the minutes of the last meeting. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Birkett and seconded by Goforth to approve the Treasurer's report. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

The following bills were presented for payment: Arbor Ink \$45.00, Black Hills Energy \$189.03, Bob Moats \$400.00, Commonwealth Electric Company \$2,577.56, Cortland Improvement Association \$750.00, Donald R. Prentice \$140.00, Five Rule, LLC \$5,900.00, Hydro Optimization & Automation Solutions \$1531.84, Landmark Implement \$147.43, Lincoln Winwater Works \$200.00, Michelle German \$324.00, Municipal Supply Inc \$69.48, Nebraska Public Health Environmental Lab \$15.00, Nebraska Department of Revenue \$83.58, Nebraska Landscape Solutions \$233.10, Norris Public Power \$2,621.27, Olsson \$132.27, One Call Concepts, Inc. \$7.96, Ray's Used Cars \$388.34, Salaries \$4,810.10, Schoneweis & Sons \$10,609.08, SENDD \$576.00, Solheim Law Firm \$915.00, Tredz Central \$500.00, U.S. Bank \$192.68, Verla Busboom \$40.00, Voice News \$172.18, Waste Connections \$4,524.27.

Discussion regarding SENDD billing, Goforth will talk with them regarding the service that we have received over the last year. A decision will be made in August as to whether to continue their service. Douglass asked clerk about the Commonwealth billing and what it was for, note on the bill that Scott Kohout ordered. It was not clear whether it was done at the ballfield or if a bill for Kohout was inadvertently sent to the Village. Commonwealth bill will be held until Kohout calls them to verify what it was for. Kohout will report at the August meeting.

Motion by Birkett and seconded by Douglass to pay all the bills except SENDD and Commonwealth which will be researched. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Planning and Zoning Consultant from Five Rule, Bobbi Petti, attended the meeting via zoom. Bobbi reported that she and the Planning and Zoning commission were continuing to work on the highway commercial regulations. At the last meeting the P&Z commission started to test their regulations on the Preston original zoning permit that was brought to them almost a year ago. Some of the questions regarding roads could not be answered. They came across at least one amendment they want to make in our subdivision regulations. P&Z will be meeting again July 25th. Five Rule is under contract and is billed every quarter, at the end of next quarter Bobbi will review the hours she spent and will come to the Board with a new contract for the next year. The goal is to set a date for the public hearing for Preston's rezoning. Bobbi also addressed the fact that her company helps with project development and outside funding. Goforth will reach out and discuss the project development/outside funding details with Bobbi.

Motion by Douglass and seconded by Birkett to approve a building permit for a deck at 330 W. 2nd Street by Daniel Parde. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Douglass and seconded by German to approve a building permit for an addition to south side of garage at 550 Sheridan Avenue by Lando Husband. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Birkett and seconded by Douglass to approve a building permit for an inground swimming pool at 150 E 4th for Kevin Helms to be installed by Supreme Spa and Pool. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Hydroseeding done late last year at 301 E 1st Street was not kept water so it did not come up. Resident will need to reseed on their own.

Chad Ziemann asked about the driveways that had not had concrete replaced since the drainage project. It had been addressed at the last two meetings; however, contractor never came to do the work. German and Briggs received a bid from McGee Construction for six areas that need to be fixed. Will need to obtain at least two more bids. Briggs will contact others for bids. The board agreed that if need be they will hold a special meeting to review the bids and get the job done.

Reed Miller from Miller & Associates presented a proposal for Village Engineer/Street Superintendent. Miller & Associates was established in 1976 and has over 70 staff members providing engineering, surveying, planning, and funding services. Their office is in Kearney however they work with Villages of Denton, Malcolm and Valparaiso to name a few in our area. They have overseen water tower maintenance, drainage projects, wastewater treatment facilities, downtown revitalization projects, subdivisions, and serve as Street Superintendent for over 100 communities in Nebraska. The clerk was asked to put on August agenda – 2025 Proposals for Village Engineers/Street Superintendent.

The clerk has contacted Randy Hellbusch at NeRWA regarding the water and sewer rate study. A date will be set as soon as possible.

Miscellaneous reports: Moormeier reported that the Cortland Museum had 30 people on July 6th, Cortland Opry played from 10-12 for entertainment as well as Paper Moon was open during that time. The museum is working on grants from the Thomas Sisters, NPPD, and will participate in Big Give Gage again this year. The kitchen, research room, garage and gardens are slowly getting work done in each of them. They continue to be open the first Saturday of each month, in August they will also be open on the 17th as the Cortland Opry will again be entertaining. Goforth has not heard back from SENDD regarding grants that were available for the ballpark and other areas. Pickle ball court is still in the works, it was suggested that Douglass talk with Lori Hogan. Briggs will also pursue options for getting the court taped out in the tennis court area. Douglass and Moormeier will bring the Community Center sign to CIA to apply for NPPD grant at August meeting. Moormeier reported that the TNR program is being worked on continually. Several kittens were caught this last week. Briggs asked whether it was the plan to use the garage door openers that were replaced on the doors at the maintenance shop. He will check with Blue Valley and obtain a bid on framing for those doors so that openers can be installed. Clatonia is doing a fund raiser for the new ambulance that they have ordered. The Village of Cortland pays \$8,000 every year for ambulance service from Clatonia.

Maintenance report: Briggs will take pictures and mow once again at the Barta property along highway 77. Briggs will review the Pavers proposal for asphalt overlay and ask them to add areas such as Sheridan to the circle in front of Midway Welding and Ray's Used Cars. This all is general maintenance, and we usually do three blocks. Briggs was asked to prioritize what needs to be done first. We will revisit at August meeting. The lead/copper survey is due October 24th, currently we have only about 50 surveys that have been returned. The clerk was asked to make copies and leave at Post Office and EZ Stop and get it on the website and maybe on the Residence of Cortland Facebook page. Keys to the dump are due to be changed August 1st. Briggs will get new locks and keys and the date will be extended for residents to return their old keys and pickup new keys. Briggs will contact NPPD for streetlights that are out. Street sign at Hwy 77 and 6th street was knocked down. The village is responsible for fixing. There is only one spigot for watering trees which is on the south side of the Fire Hall. John's Plumbing will install a spigot on the north side of the building for \$225.00. Motion by Douglass and seconded by Birkett to approve the installation of a spigot on the north side of the Fire Hall building. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried. Briggs will

make sure that curb stop at Reiswig property is shut off all the way so that it stops leaking. Briggs went to training in Sutton, also booked training in Beatrice on July 23rd from 10:30-1:00 for 811 diggers hotline. Training for water has been moved to an earlier date.

Kohout reported that there is one more men's game on Friday night and the season will be over. Concessions for June 27th took a hit because of cancellation due to rain.

Douglass reported that Fireworks, kids games, kickball will be held on Saturday, July 27th.

Motion by Douglass and seconded by Birkett to approve the 25% highway allocation match of \$2120.00. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Goforth and seconded by German to go into closed session at 8:59 p.m. for employee evaluation of Village Clerk/Treasurer, Donelle Moormeier. All but the Village Board left the room. Motion by Goforth and seconded by Douglass to come out of closed session at 9:07 p.m. The board discussed evaluation with Moormeier and offered a \$1.00/hour raise. Motion by Birkett and seconded by Douglass to approve a \$1.00/hour raise for Village Clerk/Treasurer position. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Goforth and seconded by German to adjourn the meeting at 9:12 p.m. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

I, Donelle Moormeier, Village Clerk do hereby certify that the forgoing is a true and correct copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge.