

Village of Cortland Board Meeting

March 8, 2023

The meeting of the Village of Cortland Nebraska was held the 8th day of March, 2023, at 100 S. Sherman Avenue at 7:00 pm.

Present at the meeting: Kohout, Douglass, Birkett, Goforth, German; Clerk Moormeier; Attorney Mahin. Utility Superintendent Argo and public

Motion by Kohout and seconded by Douglass to receive and place on file all notices and material having any bearing on the meeting. 5 Ayes, 0 Nays. Motion carried.

Motion by Douglass and seconded by Birkett to approve the minutes of the last meeting with correction. 5 Ayes, 0 Nays. Motion carried.

Treasurer's report was presented. Motion by Douglass and seconded by Goforth to approve the Treasurer's report. 5 Ayes, 0 Nays. Motion carried

The following bills were presented for payment: Black Hills Energy \$1,799.22, Brian Argo \$176.46, CHI Health Company Care \$109.00, Commercial Lighting Company \$580.49, Cornerstone Bank \$1,274.22, Donald R. Prentice \$80.00, Donelle Moormeier \$87.04, Menards \$386.87, Michelle German \$234.00, Nebraska Department of Revenue \$231.30, Nebraska Landscape Solutions \$59.40, Norris Public Power \$2,231.57, One Call Concepts, Inc. \$4.80, Salaries \$4,706.27, Solheim Law Firm \$960.00, The Voice \$124.13, Verla Busboom \$40.00, Waste Connections of Nebraska Inc. \$4,127.96. Motion by Douglass and seconded by Birkett to approve the monthly payment of bills. 5 Ayes 0 Nays, Motion carried.

Building Permits – Pole shed and privacy fence replacing existing at 330 W 7<sup>th</sup> for Dustin McGee. Motion by Douglass seconded by Goforth to approve the permit for McGee. 5 Ayes 0 Nays, Motion carried. In ground swimming pool at 831 Ashley Avenue (Apple Lake Estates) for Klinenberg. Motion by Birkett seconded by Goforth to approve the permit for Klinenberg. 5 Ayes 0 Nays, Motion carried.

Ken Ostlund brought a Summer Recreation Program Proposal from Cortland Improvement Association. Seven volunteers have formed a committee to provide outdoor activities for grade school and middle school and up during the summer. Proposal to send out a mailing to 68331 residents. Would need estimated \$1.75 per child per session for snacks, estimated \$150.00 for outdoor activity supplies (Frisbees, pool noodles etc) estimate of \$325 for material and labor to install a tether ball post in the park and a first aid kit for the community center. Questions the board had were regarding insurance if the Village is funding. Clerk was asked to reach out to our insurance agent. It would be volunteers running the activity. Wood Trends said they would donate the Frisbees and pool noodles. Cortland Fire Department indicated they would get a first aid kit for the Community Center. Motion by Douglass and seconded by Goforth for the Village to help with the cost of the mailing and the materials and install of the tether ball. 5 Ayes 0 Nays, Motion carried.

Brian Schuele sent an email regarding the Sewer and Water summary, the formal reports will be ready within the next couple of weeks. Clerk was asked to contact Brian and have him come to the April meeting to explain in more detail and answer the boards questions.

Birkett submitted Midwest Dirtworks Inc. bid of \$52,426.26 for the NRD Urban Conservation Assistance Program for 2023-2024. They will repair culverts and ditches and NRD under this program will cover \$25,000.00 of the repair claim. The deadline for the applications is normally June 1 of the current year. Clerk will do the application when she received information in the mail. Work would begin after July 1, 2023. Motion by Douglass and seconded by Birkett to accept and place on file to submit to NRD prior to June 1, 2023.

Two incidents of dogs running at large have been reported. On February 27<sup>th</sup> the Sheriff was called to 120 East 4<sup>th</sup> Street as a dog ran out onto the street and bit a runner. The runner refused medical attention. The second incident was a dog from 145 South Vermont went across the street to 150 South Vermont and charged the owners at their back patio. Neither of these dogs are licensed per our Ordinance 2022-4. Motion by Goforth and seconded by Birkett to have the attorney draft a letter to both residence regarding code violations regarding the dogs running at large and not being licensed. 5 Ayes 0 Nays, Motion carried.

Discussion regarding vacant properties and whether or not we wanted to pursue a vacant property registration ordinance. Discussion also regarding a nuisance abatement procedure. Pictures of several

properties were brought to the February and March meeting that were considered a nuisance. Motion by Birkett and seconded by Goforth to have the Clerk forward the pictures, names, addresses of properties that are considered to be a nuisance with a 30 day clean up. 4 Ayes, Douglass Abstained, 0 Nays, Motion carried.

The revised fee scheduled was reviewed. Board will review the building permit and make suggestions regarding cost based on square foot. The changes will be brought to the April meeting and a resolution will be done at the May meeting. Suggested that we also look at changing the team practice to \$25 per 1 hour and \$45 per 2 hours as what we are receiving now is not covering costs.

Miscellaneous – Moormeier reported that the Museum is looking for a storage shed for the property, approximately 10x16. Moormeier also reported she completed her 8 hours training for Treasurer at the Mid-Winter Conference in February. The Village Credit Card needs to have a change of authorized officer. Clerk was tasked to get a new card with Kohout as authorized officer and Brian as an authorized user. The Broadband needs to have a letter from the Village of Cortland that supports Nextlink, also need to have two people that work from home to call their internet provided to find out how fast their internet uploads and downloads. This needs to be something in writing. If you go to speedtest.com you can find out how fast your internet is working.

Maintenance Report – Bids from Gana Trucking, Midwest Dirtworks, and 2M Rock & Sand were submitted for cleaning up around the Maintenance shop. Motion by Birkett and seconded by Douglass to approve the bid from 2M Rock & Sand. 5 Ayes 0 Nays, Motion carried.

Three bids for spring fertilizer were obtained, Nebraska Landscape Solutions, Menards and Sams for fertilizer for the Fire Hall, Park, Ball Fields and Commons Areas for a 21-3-5 with 50% slow release and 15% dimension crabgrass preventer. Motion by Birkett and seconded by Douglass to accept Nebraska Landscape Solutions for \$852.50 including delivery.

Argo will be at conference in Kearney March 13-15 and will be to a water training March 27-29.

Gym hours are open 7:30-3:30 for walkers. When Brian is gone the gym will not be opened up.

125 4<sup>th</sup> Street does not have a water meter, we have spares and Brian will take one to them

Ball park – the painting has not been done yet, hopefully when it gets warmer. The schedules are filled and the concession stand is lined up. Fence should be put up once the weather gets better. The concession stand will provide food for the Fireworks on June 24<sup>th</sup>. Will have hamburgers and hot dogs. Kohout will get a couple teams lined up to play that afternoon/evening.

Trees were planted in the park. The mulch will be coming. The birch will need to be watered once a week and the evergreen will need water every two weeks. Trees need to be trimmed, an arborist will give us a bid broken down for removal of trees and trimming of trees.

CIA reported Easter Bunny will be in town on April 8<sup>th</sup>. The flyers are being posted with all years events throughout town and on the website.

Motion by Douglass and seconded by Birkett to approve the 25% highway allocation match in the amount of \$1757. 5 Ayes 0 Nays, Motion carried.

Clerk asked to put brush pile/recycling and Cortland Welcome sign on the April agenda.

Motion by Goforth and seconded by German to adjourn meeting at 9:01 pm. 5 Ayes 0 Nays, Motion carried

I, Donelle Moormeier, Village Clerk do hereby certify that the foregoing is a true and correct copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge.