

Village of Cortland  
Minutes of March 13, 2024 Meeting

The meeting of the Village of Cortland, Nebraska was held on the 13<sup>th</sup> day of March 2024 at 100 S. Sherman Ave at 7:00 p.m.

Present at the meeting: Kohout, German, Goforth, Douglass, Birkett, Attorney Mahin, Clerk Moormeier, Utility Superintendent Argo and public.

Motion by Douglass and seconded by Birkett to receive and place on file all notices and material having any bearing on the meeting. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Goforth and seconded by Birkett to approve the minutes of the last meeting as printed in the Voice. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Birkett and seconded by Douglass to approve the Treasurer's report. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

The following bills were presented for payment: Black Hills Energy - \$938.18; Cortland Rural Fire - \$5000.00; Donald Prentice - \$90.00; Donelle Moormeier Vendor - \$88.70; Menards - \$673.88; Michelle German - \$144.00; NE Dept of Revenue - \$283.85; NE Public Health Environmental Lab - \$15.00; NPPD - \$2665.85; One Call Concepts - \$12.38; Quickbooks - \$649.00; Salaries - \$5,081.82; Solheim Law Firm - \$750.00; Troy Moormeier - \$400.00; US Bank - \$734.80; Verla Busboom - \$40.00; Voice News - \$181.16; Windstream - \$223.02; Wrightsman Plumbing - \$8,140.00. Bills not on report because of computer crash: Waste Connections - \$4236.29 and Cheryl Goforth reimbursement for book at Grant class. Motion by Douglass and seconded by Birkett to pay all the bills presented. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by Douglass and seconded by Birkett to approve privacy fence around the entire property building permit at 255 W. 7<sup>th</sup> submitted by Sierra & Kevin Bustamant. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Building permit submitted by David Reiswig for home and garage at 100 E. 3<sup>rd</sup>. There will be a Quality Home brought into the property that will go where the house is currently. Reiswig was asking for a preliminary decision on the square footage and placing of the home so that he can order the home. Motion by Douglass and seconded by Birkett to approve the preliminary plans and Reiswig will bring the final plans prior to the home being delivered and sat on the property for final building permit. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Moved to Maintenance report to address driveway repair for Todd and Kathi Niemeier at 315 E. 1<sup>st</sup> Street. The driveway was tore up to replace culvert in 2022, was to be repaired in the Spring of 2023 but did not get done by the contractor. Due to safety issue with the bump in the driveway Birkett will reach out to LeWayne Jurgens to fix the driveway instead of waiting until the contractors come back later in the spring.

Argo has received around 30 lead and copper surveys back so far. That is about 10% of residents. If surveys are not returned prior to October 16<sup>th</sup> Argo will need to personally contact those residents who have not turned them in.

West Apple Road will be repaired by Pavers in the next couple of weeks in front of Ostlund home. There is a pot hole on the east side of Apple Road also that needs repair. 4<sup>th</sup> Street from Sherman east will get a new overlay, 3<sup>rd</sup> Street will also be put on the list for new overlay of asphalt.

Arbor-tech Tree Service gave us a bid of \$2280.00 for trimming and cleaning up trees in the park. The pine oaks need to be done by the end of March. One mulberry tree on South Lincoln and West 1<sup>st</sup> will be removed for \$1200.00 with haul away for \$360.00. Motion by Goforth and seconded by Birkett to accept the Arbor-Tech Tree Service bid. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Bid for rock from Schoneweis & Sons for 12 loads of 16 tons a load for Washington St., New Hampshire, Fire station east side and street north of Fire Station. 5/8" weeping water rock \$52.75 per ton. Argo was asked to get a couple more bids to follow State Statues.

Moormeier indicated her laptop computer had crashed on her that day. She had to use her personal computer to finish recreating the reports for the meeting, and during meeting to take minutes. Motion by Goforth and seconded by Douglass to purchase a new laptop for Clerk/Treasurer not to exceed \$1000.00. Goforth will purchase and get to Moormeier.

Returned to discuss Ordinances that American Legal Publishing sent that reflect State regulations. Mahin has tweaked a bit for the Village. The Ordinance will need to be on the agenda next month and they will be read and voted on.

Motion by Birkett and seconded by Goforth to approve the 2024 Fireworks Application presented by Vinton Enterprise, 150 W 1<sup>st</sup> Street.

Fee schedule changes were presented by Clerk: Exhibit A: The minimum building permit fee will be \$25.00 and maximum fee will be \$1,000.00. Removal of the example of square footage and fees. Addition of Fence for \$25.00 fee, Accessory Building for \$25.00, Voluntary water Disconnect and Voluntary water reconnect each \$75.00. Discussion of the definition of an accessory building and whether square footage should be stated in the fee schedule. Barb Tegley, P&Z Chairperson, referred to Ordinance 2017-02 definition of building. Determination that accessory building would be something such as a garden shed for storage and square footage was not necessary. Permit that was approved for Larry Leafy at the February meeting was discussed as to whether overhangs or lean-to is considered in the square footage of a current building. Clerk was asked to add Leafy review of permit to the agenda in April.

Kohout read Resolution 2024-01 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF CORTLAND, GAGE COUNTY, NEBRASKA, TO UPDATE AND AUTHORIZE A REVISED MASTER FEE SCHEDULE.

**WHEREAS** Section 31.075 of the Cortland Village Code states:

The Master Fee Schedule for Services and products provided by the Village shall be set by separate resolution and maintained by the Clerk.

**WHEREAS** the Village has revised the previous Master Fee Schedule, attached and incorporated as Exhibit A, and finds that such revisions are necessary for the welfare and maintenance of the Village:

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF CORTLAND, NEBRASKA:**

1. The revised Master Fee Schedule set forth in Exhibit A is hereby authorized and approved.
2. Any person who shall fail, neglect, or refuse to comply with the Master Fee Schedule may be subject to citation and prosecution under village ordinance or state statute accordingly.
3. This Resolution shall be effective after its approval, passage, and publication according to law.

Motion by Birkett and seconded by Douglass to approve Resolution No. 2024-01. Roll Call Yes: German, Kohout, Birkett, Douglass No: Goforth Motion carried.

Mahin reported there was no update from the Barta property. The mowing season is beginning and if they do not take care of the vegetation Argo or Clerk should send Mahin an email so she can take appropriate steps regarding nuisance properties. Mahin was asked to send a letter to Gates regarding the non licensed vehicles on his property.

Miscellaneous Items: Museum – Moormeier reported that they are having electrical done in all the rooms in the museum right now. They have applied for Gage County Foundation Grant for equipment for the Research Room. Working in both the kitchen and Research Room to make those available to the public, hopefully sometime this summer. Will take part in the summer garage sales.

Goforth attended a grant class last Friday, March 8th. She is working on a grant for the Fire Department. SENDD representative Carson was in attendance and will work with Goforth regarding lighting project for the small ballfield. Goforth is also working with Dawn Hill regarding ADA compliance for Community Center.

Flyer will be sent out to 68331 in the next week to include information on Clean Up day, Township vote on May Ballot, Lead & Copper Survey, Senior Diners Info, Summer Wreck Info, Cat TNR program info, Easter Bunny Info, New Residence Info, June 15<sup>th</sup> Fireworks

Douglass reported that a committee leader has not been found for the pickle ball court as of yet. Douglass plans on contacting Jeff DeBoer.

Birkett reported that a Sign Pro quoted \$7,583 for Community Center Sign, and \$5350 for Fire Department sign. Pictures were shown, clerk to add to April agenda with different color options.

Clerk reported she had sent out advertising banner information to businesses. Kohout reported a bid from McGee for concession stand soffit/fascia/wraps at \$3500 and repair/replace siding for \$1200 – 2 year installation warranty. Ball checking account has monies to do this. Bathrooms will not be open until April 15<sup>th</sup>. Kohout received a quote on netting for small field. Netting is \$650.00, need to figure out how to attach to the poles and purchase the poles. Grass looks great and has already been mowed.

CIA report – Easter Bunny on March 30<sup>th</sup> 9:30 registration 10:30 hunting eggs. Officers remain the same for 2024. Someone has volunteered to finish the electrical wiring for the gazebo, the lights were purchased some time ago. Gage County Red Coats will have a ribbon cutting on April 18<sup>th</sup> at 10:30 a.m at the business of J. Devlin Glass Art, which is ¾ mile north of Cortland on Sherman Street. Summer Wreck is looking for volunteers, Clerk was asked to add to flyer. Lindsey Oelling and Josh Weber are working to get a design for a Cortland Welcome Sign.

Motion by Douglass and seconded by Goforth to approve the 25% highway allocation match of \$1872.00. Roll Call Yes: German, Goforth, Kohout, Birkett, Douglass No: None Motion carried.

Motion by German and seconded by Goforth to adjourn the meeting at 8:57 p.m.

I, Donelle Moormeier, Village Clerk do hereby certify that the forgoing is a true and correct copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge.