

**Village of Cortland**  
**November 12, 2025 Minutes**

The meeting of the Village of Cortland, Nebraska was held on the 12th day of November 2025 at 100 S. Sherman Ave, Cortland, Nebraska at 7:01 p.m.

Present at the meeting: Board members - Kohout, German, C. Moormeier, Meints and Burkey. Others present: Clerk: D. Moormeier, Utility Superintendent Briggs, Attorney Jena Mahin, and members of the public.

Chairperson Kohout called the meeting to order stating the Nebraska Open Meetings Act was available in the meeting room as required by Nebraska State Law.

Motion by Meints and seconded by C. Moormeier to receive and place on file all notices and material having any bearing on the meeting. Roll Call: Yes: German, C. Moormeier, Kohout, Meints, Burkey No: None Motion carried.

Motion by Burkey and seconded by Meints to approve the minutes of October 8<sup>th</sup>, 2025, Regular Board meeting. Roll Call: Yes: German, C. Moormeier, Kohout, Meints, Burkey No: None Motion carried.

Motion by German and seconded by C. Moormeier to approve the Treasurer's report. Roll Call: Yes: German, C. Moormeier, Kohout, Meints, Burkey No: None Motion carried.

Meints contacted B&J Hill Construction regarding the holes that were dug and posts placed in front of the Community Center. Multiple holes were drilled as B & J was hitting caution tape and cement foundation. Meints felt that he did not communicate with the Village regarding what he should do about the spacing of the poles when he was unable to drill where needed. Tim Young stated that he was there and was asked about the height of the poles and that he commented they should be at the height so that larger vehicles could see them. Kohout didn't feel like the different spacing of the poles was a distraction. Briggs commented that he had looked at them and saw they were lined up straight but was not told there was a difference in spacing. Meints felt that B&J was a professional and should have reached out to the Village that he was changing the scope of the bid. Board concluded that it was a matter of lack of communication. A motion by German and seconded by Burke to pay the original bill from B&J Hill Construction. Roll Call: Yes: German, C. Moormeier, Kohout, Burkey No: Meints Motion carried.

The following bills were presented for approval: 77 Automotive \$2,579.66, Black Hills Energy \$262.91, BOK Financial \$15,788.75, Christopher Briggs \$440.42, Donald R. Prentice \$235.00, First State Insurance Agency \$365.00, Lincoln Winwater Works \$2,722.09, Menards \$192.53, Michelle German \$306.00, Midwest Lab \$139.72, Municipal Supply Inc \$1,165.29, Nebraska Department of Revenue \$377.37, Nebraska Landscape Solutions \$391.25, Nebraska Public Health Environmental Lab \$15.00, Noakes \$1,590.00, Norris Public Power \$1,966.64, One Call Concepts, Inc. \$19.25, Salaries \$7,487.63, Solheim Law Firm \$1,767.00, U.S. Bank \$937.61, Verla Busboom \$40.00, Voice News \$325.40, Waste Connections \$4,775.13. Motion by Burkey and seconded by C. Moormeier to pay the bills. Roll Call: Yes: German, C. Moormeier, Kohout, Meints, Burkey No: None Motion carried.

Building Permit – Kyle Betke with Kinetic fiber shared that fiber would not be extended to the rest of the Village. They will bore underneath streets at the standard depth of 36 inches but once they are in easements they will have a shallower depth. West of 4<sup>th</sup> & S. Washington will pick up 20 homes, north of Apple Road will pick up homes and the Fire Station and anything else that has not been covered previously in Cortland. Briggs would like to be notified, and they should not bore on Friday afternoons. Kyle indicated they still need to get approval from NPPD. He will keep Briggs informed as to when they start.

Chairperson, Kohout read Resolution 2025-06 Signing of the Year-End Certification of City Street Superintendent 2025.

**Whereas:** State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

**Whereas:** The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31<sup>st</sup> of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certificate of City Street Superintendent form; and

**Whereas:** The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and the Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

**Whereas:** The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Chairperson.

**Be it resolved** that the Village Board Chairperson of Village of Cortland is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this 12<sup>th</sup> day of November 2025 at Cortland, Nebraska

Motion by C. Moormeier and seconded by Meints to approve Resolution 2025-06 Signing of the Year-End Certification of City Street Superintendent 2025. Roll Call: Yes: German, C. Moormeier, Kohout, Meints, Burkey No: None Motion carried.

Written Complaints – Clerk acknowledged that she had a written complaint regarding the potholes in the alley north of the EZ Stop. EZ Stop is required to maintain this alley and Clerk will send them a letter.

Nuisance Properties update – Attorney Mahin has sent the Barta property an invoice via certified mail for \$600 following the new schedule. The invoice for Carlson is ready to be delivered. Mahin indicated that the unlicensed vehicles were included in the nuisance ordinance and that Briggs could call for a tow truck to have them removed. The Boon property has been partially cleaned up, and he has reached out with intended timeline for the removal of the fencing. This will be postponed until the January or February meeting upon which time we will review the matter. A letter will go out to Tredz regarding the tires that are not concealed from view.

Dissmeyer did not show up in court on October 31<sup>st</sup> regarding the chickens on her property. There is now an active warrant on file. This has cost the Village an enormous amount of money and time for both the Board and Mahin over the last 18 months. It was stated that if this is an indication of how an ordinance is followed not allowing chickens it is most likely an example of how well an ordinance that allowed chickens would be followed.

Board member Moormeier asked if the Village could write an Ordinance that an owner of rental property could be held accountable for the renter not following Ordinances. Mahin indicated that in most rental contracts it would indicate ordinance would need to be followed. Mahin will review the possibilities of such an Ordinance.

Clerk Moormeier thanked the Village board for the Platinum Membership to the Cortland Museum that was approved in October. January 25<sup>th</sup>, 2026, will be the annual fund raiser for the Museum. It will be a potato bake with a silent auction being held. December 5<sup>th</sup> will be the tree lighting in the park at 6:30 pm. Chairperson Kohout was asked to say a few words at the lighting. December 13<sup>th</sup> Santa will be at the community center from 9-11 am for a Gingerbread Christmas. The lightings contest will be December 17th and residents should have their lights on from 6:00-9:00 pm.

C. Moormeier reported that a grant for playground items is available. Discussion that Eric Crouch has a business Crouch Recreation that might have design ideas. It was suggested to contact Tim Dorn as he did this type of design for Lincoln Public Schools. Paper Moon Pastries has indicated they have some money to go towards playground equipment.

Burkey met with a gentleman from Love Signs regarding the Village of Cortland sign. A non lite sign would run around \$25,000 and a sign with a light would cost approximately \$60,000. Discussion of whether we could put up a sign and add the lighted box later. Burkey will continue to work on ideas.

Burkey found that the State will okay mounting speed signs to the light poles which will save money. We need to figure out the locations on both north and south bound lanes and contact an electrician.

Kohout reported that everything has been cleaned out of the concession stand at the ballpark. Briggs needs to call Commonwealth to get the lights replaced in the concession stand.

Thanksgiving holiday will be Wednesday, November 26<sup>th</sup> for the Clerk office and 27<sup>th</sup> and 28<sup>th</sup> for Briggs.

Briggs reported that Miller and Associates were out last week and all the streets were looked at for the One and 6 Year plan which will be on the agenda for the December meeting. There was a decision regarding the cost of water and sewer hookups and what exactly homeowner pays for and what the Village pays. Briggs will get a copy of other town's water main infrastructure fee to help with a future plan. Briggs will be putting on the snow plow soon.

Discussion regarding bulk mail with a reminder to residents regarding Ordinances pertaining to parking during snow, dog license, dump keys, and upcoming events in the Village.

Briggs reported that the Fire Department ordered badges for their uniforms, which is a cardinal.

Motion by Meints and seconded by German to approve the 25% Highway Allocation Match of \$1773.

Roll Call: Yes: German, C. Moormeier, Kohout, Meints, Burkey No: None Motion carried.

Motion by C. Moormeier and seconded by Burkey to adjourn the meeting at 8:39 pm. Roll Call: Yes: German, C. Moormeier, Kohout, Meints, Burkey No: None Motion carried.

Respectively submitted: Donelle Moormeier Clerk/Treasurer – Village of Cortland