

Village of Cortland Board Meeting
October 12 2022

The meeting of the Village of Cortland Nebraska was held the 12th day of October, 2022, at 100 S. Sherman Avenue at 7:00 pm.

Present at the meeting: Chairperson Kohout, Douglass, Birkett, Engelhard, Goforth. Attorney Hoffschneider, Clerk Moormeier, Utility Superintendent Topp.

Motion by Kohout and seconded by Douglass to receive and place on file all notices and material having any bearing on the meeting. 5 Ayes, 0 Nays. Motion carried.

Motion by Goforth and seconded by Birkett to approve the minutes of the last meeting. 5 Ayes, 0 Nays. Motion carried.

Motion by Birkett and seconded by Goforth to approve the Treasurer's report. 5 Ayes, 0 Nays. Motion carried.

The following bills were presented for payment: Black Hills Energy \$177.33, Cornerstone Bank \$943.46, Donald R. Prentice \$108, EZ Stop \$677.90, General Fire and Safety \$205, Hoffschneider Law ,P.C., LLO \$1,019.25, Lincoln Winwater Works \$651.80, Lovell Excavating \$1,500, Menards \$161.64, Midwest Dirt Works, Inc. \$17,621.31, Midwest Lab \$130, Nebraska Public Health Environmental Lab \$65, Norris Public Power \$2,011.29 Olsson \$494.63, One Call Concepts, Inc., \$21.78, Salaries \$3,898.08, Verla Busboom \$40, Voice News \$335.80. Motion by Engelhard and seconded by Birkett to pay the bills. 5 Ayes, 0 Nays. Motion carried.

Motion by Birkett and seconded by Douglass to open Public Hearing for One & Six Year Plan for review and approval for 2023. 5 Ayes, 0 Nays. Motion carried. Matt Langston from Olsson's presented the cost of one year projects at \$246,000 and the cost of six year projects at \$1,282,000 and reviewed the items to be done in those projects. A highway allocation bond has been obtained and the one year projects are set to be done. Motion by Engelhard and seconded by Goforth to close the public hearing. 5 Ayes, 0 Nays. Motion carried.

Kohout read Resolution 2022-04:

WHEARAS, The Village of Cortland, Nebraska has conducted a public hearing in accordance with the requirements of the Board of Public Roads Classification and Standards, NOW, THEREFORE, be it resolved by the Chairperson and Village Board that the One and Six Year Plan for streets as presented at said public hearing has been accepted and approved. Motion by Douglass and seconded by Birkett to approve Resolution 2022-04. 5 Ayes, 0 Nays. Motion carried.

Motion by Birkett and seconded by Douglass to approve Olsson's Master Agreement Work Order for January 1-December 31 2023 for Engineering Services. 5 Ayes, 0 Nays. Motion carried.

Motion by Douglass and seconded by Birkett to approve Olsson's Master Agreement Work Order for January 1-December 31, 2023 for Street Superintendent Services. 5 Ayes, 0 Nays. Motion carried.

Kerry Ernst from Iowa Pump gave two different proposals for replacing lift stations. One being a PumpMate that would have above grade valve and control station, the other being a submersible sewage pump. Discussion regarding the cost, warranty, longevity, and safety of each ensued. Kerry will help with writing the bid specs for free. Once those are done we will put the project out for bids.

Rachel Kriekemeier with NGage was not in attendance.

Building Permits: Motion by Douglass and seconded by Goforth to approve pre-built storage building at 235 W. 6th Street pending location of pins by Ben and being 5' off alley for

Norbert Harms. 5 Ayes, 0 Nays. Motion carried. Motion by Douglass and seconded by Birkett to approve concrete and fencing at Sec 11-6-6 N ½ SE E of Rty Excn 180' 2.20 acres for PK Management, LLC. 5 Ayes, 0 Nays. Motion carried. Motion by Goforth and seconded by Engelhard for extending garage at 355 Lincoln Ave for Doug Amen. 5 Ayes, 0 Nays. Motion carried. Discussion regarding house to be built on Property ID #004567100 in Gage County (4.01 acres) owned by Jason & Brittany Papke. The property is currently AG2 which requires 20 acre minimum. Variance hearing will be held on November 9th during the regular Village of Cortland meeting. Building permit denied. Motion by Douglass and seconded by Birkett for a patio pad with cover and fence at 230 W. 2nd St for Ryan Kramer. 5 Ayes, 0 Nays. Motion carried

Discussion regarding Planning & Zoning inquires. Suggested that there is a specific email set up for questions that the P&Z committee can access. The email will be villageofcortland.p&z@gmail.com.

Written complaint from Tim Young regarding EZ Stop Alley and maintaining the potholes. Clerk will send Attorney the notice that has been sent in the past to EZ Stop so that he can pursue a written agreement in regards to the maintenance of the alley.

Attorney Hoffschneider presented letter of engagement for renewal as of January 1, 2023. Flat fee for 10 billable hours is \$2,000. Board discussed would like to explore options. Motion by Birkett and seconded by Douglass to explore options, and revisit Hoffschneider letter of engagement at November meeting. 5 Ayes, 0 Nays. Motion carried

Suggestions that board members have their own emails for the village so that it does not get mixed in with their regular emails. Suggested to have villageofcortland.(first name)@gmail.com. These will then put on the website so that people can contact board members individually.

Discussion regarding smart board was costly, however valid that we could use a big screen TV for zoom meetings and projecting.

Internet upgrade at Community Center we can take advantage of the fiber optic option on west side of town, bid from Windstream was very high. Possible grants through SENDD. Birkett will do more research.

Museum has been purchased by group that sits under the nonprofit status of the Cortland Improvements Association. Total purchase price for museum, contents, and second floor contents is \$73,500. \$20,000 has been raised in donations, \$36,750 has been requested from Thomas Sister Foundation. The group asked for a \$5,000 donation from the Village. The Village asked the attorney to look into the legalities of donations to the museum. Will be revisited at the November meeting.

Ball park season is wrapping up. Any concessions remaining will be donated to the Trunk or Treat at Spookfest. Sprinkler system can be turned off after October 16th.

Maintenance –A street light is requested by home owners Schlake & Leners on existing pole between 5th & 6th on West side of Washington. Topp will research, call Norris Public Power and will revisit at November meeting. Waiting on Beatrice to make more concrete blocks for the dump. Daykin Lumber have the same size for less money, Topp will call them. Clerk was asked to remind residents of snow parking ban on the next flyer that is sent out. Other reminders on the next flyer should include internet speed test, reminder to license dogs, holiday schedule for garbage, no boards in brush pile, check website for new emails and Cortland Museum update. Discussion regarding closing park at 10:00 pm and posting signs, resolution for such should be put on November agenda.

Motion by Douglass and seconded by Birkett to approve the 25% highway allocation match in the amount of \$1977. 5 Ayes, 0 Nays. Motion carried.

CIA update – Spookfest October 22nd and the maze is under construction. Proposing CortlandFest to be combined with the September Fall Festival instead of the June dates which conflict with other towns events. Santa will be in Cortland on December 17th.

Motion by Goforth and seconded by Engelhard to adjourn meeting at 9:35 p.m. 5 Ayes, 0 Nays. Motion carried.

I, Donelle Moormeier, Village Clerk do hereby certify that the foregoing is a true and correct copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge.