

Village of Cortland
September 14, 2022, Budget Hearing Minutes

The Budget Hearing of Village of Cortland Nebraska was held the 14th day of September, 2022, at 7:00 p.m. at 100 S. Sherman Avenue, Cortland, Nebraska. Notice of the budget hearing was published in the Voice Newspaper on the 8th day of September, 2022. Motion by Birkett and seconded by Douglass to open the Budget hearing. 5 Ayes, 0 Nays, Motion carried.
Board Members Present: Birkett, Douglass, Engelhard, Goforth, Kohout
Board Members Absent: None
Others Present: Jennifer Busboom CPA from Blobaum & Busboom, Village Clerk Moormeier, and public.

The budget hearing was opened at 7:00 pm. Three copies of the proposed budget statement were available to the public

Jennifer Busboom made a presentation outlining the key provisions of the proposed budget statement as directed in the prepared budget notes, including, but not limited to, a comparison with the prior year's budget.

The floor was then opened for public comment on the proposed budget statement. Public comment ensued. All members of the public wishing to address the governing body were provided a reasonable amount of time to do so.

There being no further business, a motion was made by Goforth and seconded by Douglass to adjourn the budget hearing. 5 Ayes, 0 Nays, Motion carried. The budget hearing was closed at 7:06 pm.

Village of Cortland
September 14, 2022, Special Hearing Minutes

The Special Hearing of the Village of Cortland Nebraska was held the 14th day of September, 2022, at 100 S. Sherman Avenue, Cortland, Nebraska. Notice of the Special Hearing was published in The Voice newspaper on the 25th day of August, 2022. Motion by Birkett and seconded by Goforth to open the Special Hearing. 5 Ayes, 0 Nays, Motion carried.

The Special Hearing was opened at 7:07 pm. Jennifer Busboom presented the information related to the setting of the final tax levy as published. The related resolution has been prepared. The floor was opened for public comment on the tax levy. Public comment ensued. All members of the public wishing to address the governing body were provided a reasonable amount of time to do so.

The special hearing was closed at 7:08 pm.

There being no further business, a motion was made by Goforth and seconded by Birkett to adjourn the special hearing. 5 Ayes, 0 Nays, Motion carried.

Village of Cortland
September 14, 2022, Board Meeting

The meeting of the Village of Cortland Nebraska was held the 14th day of September, 2022, at 100 S. Sherman Avenue at 7:09 pm.

The Budget Hearing was held previously on the 14th day of September, 2022 at 7:07pm. Notice of this meeting was published in The Voice newspaper on the 25th day of August, 2022. Present at the meeting: Chairperson Kohout, Douglass, Birkett, Engelhard, Goforth. Attorney Hoffschneider, Clerk Moormeier, Utility Superintendent Topp. Jennifer Busboom from Blobaum & Busboom and the public.

1% Increase in Restricted Funds Authority

A motion was made by Birkett and seconded by Douglass to increase the total restricted funds authority by an additional 1%. 5 Ayes, 0 Nays, Motion carried.

Budget Approval

A motion was made by Goforth and seconded by Engelhard to approve the 2022-2023 budget as proposed. 5 Ayes, 0 Nays, Motion carried.

Resolution Setting the Property Tax Request

Read by Accountant Jennifer Busboom –

Resolution No. 2022-03 RESOLUTION SETTING THE PROPERTY TAX REQUEST.

WHEREAS, Nebraska Revised Statute 77-1632 and 77-1633 provides that the Governing Body of the Village of Cortland passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the Village of Cortland resolves that:

1. The 2022-2023 property tax request be set at:

General Fund:	\$	107,840.00
Bond Fund	\$	17,748.00
2. The total assessed value of property differs from last year's total assessed value by 9.68 percent.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.310163 per \$100 of assessed value.
4. The Village of Cortland proposes to adopt a property tax request that will cause tax rate to be 0.353807 per \$100 assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of the Village of Cortland will increase last year's budget by 53.83 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2022.

A motion was made by Birkett and seconded by Douglass to adopt the resolution as presented. 5 Ayes, 0 Nays, Motion carried.

Motion by Douglass and seconded by Engelhard to receive and place on file all notices and material having any bearing on the meeting. 5 Ayes, 0 Nays. Motion carried.

Motion by Goforth and seconded by Engelhard to approve the minutes of the last meeting. 5 Ayes, 0 Nays. Motion carried.

Motion by Engelhard and seconded by Birkett to approve the Treasurer's report. 5 Ayes, 0 Nays. Motion carried.

The following bills were presented for payment: Beatrice Area Solid Waste Agency \$4012.55, Ben Topp \$25.03, Black Hills Energy \$176.20, Blobaum & Busboom PC \$1370.00, Cornerstone Bank \$1459.43, Donald R. Prentice \$80.00, Donelle Moormeier \$23.36, First State Insurance Agency \$21,445.00, Hoffschneider Law ,P.C., LLO \$1329.00, League of Nebraska Municipalities \$1359.00, League of Nebraska Municipalities Utility Section \$416.00, Lincoln Winwater Works \$969.00, Michelle German \$198.00, Midwest Dirt Works, Inc. \$67403.14, Nebraska Municipal Clerks' Association \$50.00, Nebraska Public Health Environmental Lab \$189.00, Norris Public Power \$2261.85, Olsson \$3026.95, One Call Concepts, Inc. \$21.40, Rembolt Ludtke \$1200.00, Salaries \$4672.95, Security First Bank \$10.00, Verla Busboom \$40.00, Voice News \$574.61, Waste Connections of Nebraska Inc \$4135.46. Motion by Birkett and seconded by Douglass to pay the bills. 5 Ayes, 0 Nays. Motion carried.

Building Permits: Motion by Engelhard seconded by Goforth to approve a prefab 12x24 garage for LaNette Klostermeier at 450 W. 2nd Street. 5 Ayes 0 Nays Motion carried.

Campbell wheel chair accessible to his house was not available, table until October meeting.

Item 8 Paper Moon Fall Festival tabled until later in the meeting.

Discussion regarding the Memo of Understanding between the Village of Cortland and the Cortland Development LLC at each paying one-half of the water study to be conducted by Olsson Associates. Olsson's is waiting on the contract to be released to finish the study as preliminary work has been done. Cost estimate should be sent to Hoffschneider as attachment with the MOU. Douglass moved and Birkett seconded to approve the signing of the Memorandum of Understanding. 5 Ayes 0 Nays Motion carried.

Updates on development – the initial plan is being revised to include business/commercial zoning along Highway 77.

Third reading by Kohout on Ordinance 2022-04 entitled: AN ORDINANCE TO AMEND SECTION 90.25 LICENSES TO CHANGE ANNUAL DATE FOR LICENSING AND LICENSE FEES; TO REPEAL CONFLICTING ORDINANCES; AND TO PROVIDE FOR AN EFFECTIVE DATE THEREOF. Motion by Goforth and seconded by Douglass to approve the 3rd and final reading of Ordinance 2022-04. Engelhard, Goforth, Kohout, Douglass Aye; Birkett Nay; Motion carried. Clerk shall get information out to the Village residents regarding the Ordinance and effective licensing date.

Village Clerk/Treasurer consideration of compensation. Evaluation took place in a closed session on August 10, 2022. No decisions were made at that time. The Board considered the compensation and benefits of comparable Villages of the same size. Douglass moved and Birkett seconded to raise the Clerk/Treasurer compensation to \$22.00/hour effective the beginning of the new fiscal year on October 1, 2022. 5 Aye 0 Nay Motion passed.

Approval of Master Agreement 2023 Work Orders for Olsson Associates of the General Engineering and Street Superintendent tabled until October 12, 2022 meeting.

Written complaint was submitted by Steve Parker at the August meeting to speak for five minutes. Because the attorney was not present at the August meeting Parker asked that complaint be tabled until September meeting. Parker was not in attendance at the September meeting. Complaint will be filed as completed.

Wayne Schroeder filled a complaint regarding weeds in the alley and basketball hoop in the street at 455 W. 6th Street property. Ben will contact Thompson's regarding the complaint.

Miscellaneous Items/Committees – The clerk gave an update on a group that have started to take donations to purchase the Museum from the estate of Norval and Lila Papke without it

going to auction. There was no update on the radar speed signs. Goforth had Dawn Hill, Gage County Clerk, inspect the 100 S. Sherman as a location for voting. It passed inspection and voting will be at 100 S. Sherman in November. The plan is to still make the Community Center ADA accessible but the Village will now apply for grants to do that project. Goforth had a meeting with SENDD regarding updating broadband for the Village. There will be millions of dollars to put in for grants for this type of project. It will require that residents log in to a specific website so that it registers their internet speed. More information to come. Douglass indicated we need an internet upgrade at the Community Center. Douglass was asked to get estimates for fiber connection with Windstream and present at October meeting. Insurance audit is due, attorney will handle.

Paper Moon presented their certificate of liability insurance for the Fall Festival on September 24th. They will not be using the community center so will not need a liquor license for the location. Car show will be from 9:00-5:00 on one side of Sheridan, South of Main street and up one side of Main Street. The Chili cookoff will be from 11-2, 22 vendors will be available. Suggested that we consider the downtown district be an entertainment district where alcohol could be served at events. Clerk was asked to put on agenda for October meeting.

Kohout reported that improvements are still needed at concession stand, have not heard any more about a fall tournament, banners can be removed from fence, once everything removed from concession stand the interior will be painted.

Topp reported that the lift station is causing extensive problems. He has spent many hours over the last 2 years repairing, not to mention the amount of money that has been spent on parts. He has spoken with Iowa Pump and depending on the style could range from \$45,000 to \$110,000. Ben will request specifications from Iowa Pump so that we can put out for formal bids.

Brush pile has been cleaned and graded out. Topp asked that Village purchases 2'x3'x6' concrete block to divide the grass and leaves from the wood chips. Motion by Goforth and seconded by Birkett for Topp to purchase the concrete block dividers and signage for the dump.

General Excavating drilled too deep for electrical conduit and hit a water main this last week, they also hit a gas line. Winwater will be sending a bill which should be sent to Larry Level at General Excavating.

Jetting is done, Topp will start again in the spring., he will winterize the jetter.

Topp asked if he was responsible for weed eating and cleaning up the sidewalk along Hwy 77. Residents and business owners should be maintaining these areas. Clerk instructed to send those property owners that are not maintaining a letter to please clean up with in 30 days or the Village will do so and bill them for time and expenses.

Goforth indicated that Topp had finished the list that she had given him.

Motion by Douglass and seconded by Birkett to approve the 25% highway allocation match in the amount of \$1673. 5 Ayes, 0 Nays. Motion carried.

CIA report – Douglass indicated that CIA have almost \$15,000 in funds for the Cortland Sign. Jim Campbell proposed a sign in the middle of 4th Street near Hwy 77. Also proposed was by the trail on either ends of the Village. Birkett will be in contact the sign committee. It was agreed it would be nice to use local talent to produce the signage.

Douglass asked if it would be permissible to have a maze in the park again for Spookfest on October 22 and have it remain up until Halloween. The board gave their approval.

Douglass asked that upgrading audio visual be put on October agenda.

Topp was asked to move the “no engine braking” signs further outside of town.

Motion by Goforth and seconded by Douglass to adjourn meeting at 8:34 p.m. 5 Ayes,
0 Nays. Motion carried.

I, Donelle Moormeier, Village Clerk do hereby certify that the foregoing is a true and correct
copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge.