

Village of Cortland Board Meeting
September 13, 2023 Budget Hearing Minutes

The Budget Hearing of Village of Cortland Nebraska was held the 13th day of September, 2023, at 6:30 pm at 100 S. Sherman Avenue, Cortland, Nebraska. Notice of the budget hearing was published in the Voice Newspaper on the 7th day of September 2023. Motion by Birkett and seconded by Douglass to appoint Goforth as Chairperson pro tempore in the absence of Kohout. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried. Motion by Birkett and seconded by Douglass to open the Budget hearing. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried. Board Members Present: Goforth, Birkett, Douglass Board Members Absent: Kohout, German. Others Present: Jennifer Busboom CPA from Blobaum & Busboom, Village Clerk Moormeier, Utility Superintendent Argo, and public

The budget hearing was opened at 6:30 pm. Three copies of the proposed budget statement were available to the public.

Jennifer Busboom made a presentation outlining the key provisions of the proposed budget statement as directed in the prepared budget notes, including, but not limited to, a comparison with the prior year's budget.

The floor was then opened for public comment on the proposed budget statement. All members of the public wishing to address the governing body were provided a reasonable amount of time to do so.

There being no further business, a motion was made by Douglass and seconded by Birkett to adjourn the budget hearing. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried. The budget hearing was closed at 6:35 pm.

Village of Cortland
September 13, 2023, Special Hearing Minutes

The Special Hearing of the Village of Cortland, Nebraska was held the 13th day of September, 2023, at 100 S. Sherman Avenue, Cortland, Nebraska Notice of the Special Hearing was published in the Voice newspaper on the 7th day of September 2023. Motion by Douglass and seconded by Birkett to open the Special Hearing. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

The Special Hearing was opened at 6:37 pm. Jennifer Busboom presented the information related to the setting of the final tax ley as published. The related resolution has been prepared. The floor was open for public comment on the tax levy. All members of the public wishing to address the governing body were provided a reasonable amount of time to do so.

The Special hearing was closed at 6:41pm.

There being no further business a motion was made by Douglass and seconded by Birkett to adjourn the special hearing. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Village of Cortland
September 13, 2023, Board Meeting

The meeting of the Village of Cortland, Nebraska was held the 13th day of September, 2023 at 100 S. Sherman Ave at 6:42 pm.

Present at the meeting: Goforth, Douglass, Birkett, Attorney Mahin, Utility Superintendent Argo, Clerk Moormeier, Jennifer Busboom from Blobaum & Busboom and public. Absent: Kohout and German

Motion to appoint Goforth as Chairperson pro tempore in the absences of Kohout by Douglass and seconded by Birkett. Roll Call Yes: Goforth, Birkett, Douglass No: None Motion carried.

Motion by Douglass and seconded by Birkett to receive and place on file all notices and material having any bearing on the meeting. Roll Call Yes: Goforth, Birkett, Douglass No: None Motion carried.

1% Increase in Restricted Funds Authority

A motion was made by Birkett and seconded by Douglass to increase the total restricted funds authority by an additional 1%. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Budget Approval

A motion was made by Birkett and seconded by Douglass to approve the 2023-2024 budget as proposed. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Resolution Setting the Property Tax Request

Read by Accountant Jennifer Busboom –

Resolution No. 2023-03 RESOLUTION SETTING THE PROPERTY TAX REQUEST.

WHEREAS, Nebraska Revised Statute 77-1632 and 77-1633 provides that the Governing Body of the Village of Cortland passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the Village of Cortland resolves that:

1. The 2023-2024 property tax request be set at:
General Fund: \$127,057.00
Bond Fund: \$ 20,911.00
2. The total assessed value of property differs from last year's total assessed value by 17.82 percent.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.300292 per \$100 of assessed value.
4. The Village of Cortland proposed to adopt a property tax request that will cause its tax rate to be 0.353805 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of the Village of Cortland will increase (or decrease) last year's budget by -2.45 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2023.

A motion was made by Douglass and seconded by Birkett to adopt the resolution as presented. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Motion by Douglass and seconded by Birkett to approve the minutes of the last meeting as printed in the Voice. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Motion by Douglass and seconded by Birkett to approve the Treasurer's report. Roll call Yes: German, Goforth, Birkett, Douglass, No: None. Motion carried.

The following bills were presented for payment: Black Hills Energy- \$92.38, Blobaum & Busboom PC \$1,370.00, Blue Valley Door Co., Inc..\$299.00, Commonwealth Electric Company \$1,304.68, Cortland Improvement Association \$775.73, Donald R. Prentice \$85.00, E\$Z Stop \$896.16, FedEx \$82.00, First State Insurance Agency \$28,288.00, McGee Elite Gutters 'N More \$950.00, Michelle German \$180.00, Midwest Dirt Works, Inc. \$10,764.72, Nebraska Department of Revenue \$409.89, Nebraska Municipal Clerks' Association \$50.00, Nebraska Public Health Environmental Lab \$ 462.00, Norris Public Power \$ 2,213.12, Norris Public Power \$6,248.02, One Call Concepts, Inc. \$47.08, Ray's Used Cars \$682.04, Salaries \$4,890.72, Solheim Law Firm \$1,275.00, U.S. Bank \$2,995.55, Verla Busboom \$40.00, Voice News \$334.65, Waste Connections of Nebraska Inc. \$4,165.96, XL Contracting Inc. Blain Johnson \$930.00 Motion by Birkett and seconded by Douglass to approve the payment of claims. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Building Permits: Motion by Birkett seconded by Douglass to approve solar panels on roof of carport for Michael Mays at 320 W Apple Rd. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Motion by Douglass seconded by Birkett to approve garage, drive, and deck for Dennis & Pat Gentry at 150 N. Sheridan. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried. Motion by Douglass and seconded by Birkett to approve garage and storage for William Taylor at 205 W 3rd. Roll Call: Yes: Goforth,

Birkett, Douglass No: None Motion carried. Motion by Birkett seconded by Douglass to approve a new single family home for Prairie Home Builders at Lot 1-2, Block 3, Deunk Addition, Sec. 11-6N-6E. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Motion by Douglass and seconded by Birkett to approve Olsson's Master Agreement Work Order for January 1- December 31 2024 for Engineering Services. Discussion that need to put out for bids in June of 2024. Roll Call: Yes: Birkett, Douglass No: Goforth Motion carried.

Motion by Douglass and seconded by Birkett to approve Olsson's Master Agreement Work Order for January 1 – December 31, 2024 for Street Superintendent Services. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Memo was sent from Brian Schuele regarding development. Brian Argo will take care of answering the questions in red for Olsson's. Motion by Birkett and seconded by Douglass to postpone the approval of the piezometer installation until October pending a clearer explanation of why it needs to be installed. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Goforth read Ordinance 2023-04 AN ORDINANCE OF THE VILLAGE OF CORTLAND, GAGE COUNTY, NEBRASKA, TO ADD §92.49 REGULATING THE SALE AND DISCHARGE OF NON-COMMERCIAL FIREWORKS; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR PUBLICATION; AND TO PROVIDE AN EFFECTIVE DATE. Motion by Douglass and seconded by Birkett to suspend the three readings of Ordinance 2023-04. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Motion by Douglass and seconded by Birkett to approve Ordinance 2023-04 AN ORDINANCE OF THE VILLAGE OF CORTLAND, GAGE COUNTY, NEBRASKA, TO ADD §92.49 REGULATING THE SALE AND DISCHARGE OF NON-COMMERCIAL FIREWORKS; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR PUBLICATION; AND TO PROVIDE AN EFFECTIVE DATE. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Chris Briggs reported that the Cortland fire station currently has mold growing inside the trucks and on the firefighting gear. He contacted four companies requesting ideas and proposals on combating the mold issue. Suggestions of large dehumidifiers, or mini split air conditioners, or industrial fan and exhaust fans. Goforth said she would contact Jarod Stoner who works for All Care as how to clean the trucks and gear. Postpone decision until receive more information.

Paper Moon submitted the Insurance Liability Insurance for Fall Festival on October 14th on 4th Street. Motion by Douglass and seconded by Birkett to approve the Designated Liquor license for Schroeder Operations LLC – DBA Homestead Convenience for October 14th. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Nuisance property update: Attorney Mahin reported that the Barta property manager was in agreement of the Village maintaining the property for a fee. They were also in favor of selling the property to the Village. Douglass moved seconded by Birkett to approve the maintenance agreement for the Barta property. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried. Motion by Birkett and seconded by Douglass to move forward with the purchase of the property at the assessed value. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried. Trees interfering with stop sign at Omega Machine property. A second letter will be sent to those properties that have had no improvement.

Resolution 2023-04 read by Goforth:

Resolution No. 2023-04 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF CORTLAND, GAGE COUNTY, NEBRASKA, TO UPDATE AND AUTHORIZE A REVISED MASTER FEE SCHEDULE

WHEREAS Section 31.075 of the Cortland Village Code states:

The Master Fee Schedule for services and products provided by the Village shall be set by separate resolution and maintained by the Clerk.

WHEREAS the Village has revised the previous Master Fee Schedule, attached and incorporated as Exhibit A, and finds that such revisions are necessary for the welfare and maintenance of the Village.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF CORTLAND, NEBRASKA:

1. The revised Master Fee Schedule set forth in Exhibit A is hereby authorized and approved.
2. Any person who shall fail, neglect, or refuse to comply with the Master Fee Schedule may be subject to citation and prosecution under village ordinance or state statute accordingly.
3. The Resolution shall be effective after its approval, passage, and publication according to law.

Motion by Birkett and seconded by Douglass to approve Resolution No. 2023-04. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Development fees for sewer, streets etc – postponed until October meeting.

NERW sewer/water rate study update – postponed until October meeting.

Miscellaneous Items: Clerk reported that the Museum was a non-profit on the Big Give Gage which would end on September 14th. Board is working to have museum open on October 14th during the Fall Festival. Clerk reported there are municipal services that are inactive non-service points past 90 days which are several years old. She would like to be able to write them off and removed from the accounts in arrears. Motion made by Douglass and seconded by Birkett to remove the inactive non-service point accounts from the arrears notice. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried. Clerk reported that we will need to have a laptop for the video conferencing equipment. Motion by Birkett and seconded by Douglass to purchase a laptop for the video conferencing equipment. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried. Goforth will check the pricing at Costco for laptop and tv.

Maintenance Report – Brian had researched the fire hydrant replacement costs. Motion by Birkett and seconded by Goforth to have Blaine Johnson move and replace the fire hydrant at the corner of Sheridan and Highland. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried. Agri lime for the ballpark will be approximately \$2300. The outfield of the small ballfield has been scraped, sprinklers installed, and seeded by volunteers. The large field was also over seeded. More trees in the park will need to be trimmed. Tree at 1st and Lincoln is hanging over Apple Rd, Brian will get an estimate for removal. Ditch work will begin on Thursday or Friday.

CIA report – Spookfest will have a trunk or treat on October 21st. Motion by Douglass and seconded by Goforth to allow a maze to be put up for Spookfest and tore down after Halloween. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried. CIA would like to apply for a grant for a new sign at the Community Center. Birkett will research and get an estimate. Requested that Clerk put out flyer with October events and snow removal reminder.

Motion by Birkett and seconded by Douglass to approve the 25% Highway Allocation Match of \$1787.00. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

Goforth received correspondence that the Village was denied t-mobile grant for Community Center ADA compliance items. She will contact SENND for help with other grant money.

Motion by Douglass and seconded by Birkett to adjourn the meeting at 8:31 p.m. Roll Call: Yes: Goforth, Birkett, Douglass No: None Motion carried.

I, Donelle Moormeier, Village Clerk do hereby certify that the forgoing is a true and correct copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge.