

Village of Cortland  
July 13, 2022, Regular Meeting

The Meeting of Village of Cortland was held the 13th day of July 2022 at 100 S. Sherman Ave at 7:01 p.m. Present at the meeting: Chairperson Kohout, Douglass, Birkett, Engelhard, Goforth. Clerk Moormeier, Attorney Hoffschneider Absent: Utility Superintendent Topp,

Motion by Kohout and seconded by Engelhard to receive and place on file all notices and material having any bearing on the meeting. 5 Ayes, 0 Nays. Motion carried.

Kohout invited any public comment on the agenda items and noted comments must be limited to two minutes.

Motion by Douglass and seconded by Birkett to approve the minutes of the last meeting as printed in the Voice News. 5 Ayes, 0 Nays. Motion carried.

Motion by Douglass and seconded by Engelhard to approve the Treasurer's report. 5 Ayes, 0 Nays. Motion carried.

The following bills were presented for payment:

Black Hills Energy- \$205.48, Bob Moats- \$ 400.00, Cornerstone Bank- \$709.75, Cortland Improvement Assn. - \$ 3,750.00, Donald R. Prentice- \$ 108.00, ET's Lawn & Leisure- \$ 121.47, EZ STOP- \$ 885.84, Five Rule, LLC- \$4,500.00, Landmark Implement- \$18.85, Menards- \$54.85, Michelle German - \$306.00, Nebraska Public Health Environmental Lab - \$269.00, Nebraska Department of Revenue- \$964.63, Nebraska.Gov- \$ 340.00, Norris Public Power- \$2,067.07, Olsson - \$5,750.00, One Call Concepts, Inc. - \$5.18, Rays Used Cars, Inc.- \$167.00, Salaries- \$ 5,101.17, Verla Busboom - \$ 40.00, Waste Connections of Nebraska Inc - \$4,150.29, Motion by Goforth and seconded by Douglass to pay the bills. 5 Ayes, 0 Nays. Motion carried.

Building Permits: None

Fire Chief Vrbka asked if the Sewer Jetter could be moved out of the Fire Hall as it was getting crowded. Topp will be asked to move the jetter to the maintenance building. Will need to look into insulating/heating the equipment building so that the equipment does not freeze during the winter.

Chairperson Kohout read Ordinance 2022-04 entitled: AN ORDINANCE TO AMEND SECTION 90.25 LICENSES TO CHANGE ANNUAL DATE FOR LICENSING AND LICENSE FEES; TO REPEAL CONFLICTING ORDINANCES; AND TO PROVIDE FOR AN EFFECTIVE DATE THEREOF.

Motion by Douglass seconded by Birkett to accept the first reading of Ordinance 2022-04. 5 Ayes, 0 Nays, Motion carried. Seconded reading of the Ordinance 2022-04 will be done at the August 10, 2022 meeting.

The animal licenses application presented by the Clerk will be reviewed by the board and any changes will be sent to the Clerk to incorporate into the application prior to the August meeting.

Emotional Support Animal Permit application was presented by the Clerk. After review motion by Engelhard and seconded by Goforth to accept the permit as presented. 5 Ayes, 0 Nays, Motion carried

Blobaum & Busboom Accountants submitted letter to confirm understanding of services provided for September 2022-2024 and services provided for budget information and scheduled for September 30, 2023-2025. Discussion regarding the first paragraph on page 7 of the September 2022-2024 agreement about whether the \$10,000 was for total for both fiscal

year ending 2023 and 2024, or was in it \$10,000 “per” fiscal year. The signing was tabled until August meeting. Clerk will contact Blobaum & Busboom Accountants for clarification.

Chairperson Kohout read Ordinance 2022-05 entitled: AN ORDINANCE PROVIDING FOR ISSUANCE OF HIGHWAY ALLOCATION FUND PLEDGE BONDS SERIES 2022, IN THE AMOUNT OF NOT TO EXCEED ONE FIVE HUNDRED SIXTY THOUSAND DOLLARS (\$560,000) FOR THE PURPOSE OF PAYING THE COST OF CONSTRUCTION CERTAIN ROAD AND RELATED IMPROVEMENTS IN AND FOR THE VILLAGE; PRESCRIBING THE FORM OF SAID BONDS; PLEDGING FUNDS TO BE RECEIVED BY THE VILLAGE FROM THE STATE OF NEBRASKA HIGHWAY ALLOCATION FUND; AGREEING TO LEVY TAXES, PROVIDING FOR THE SALE OF THE BONDS; AUTHORIZING THE DELIVERY OF THE BONDS TO THE PURCHASER; PROVIDING FOR THE DISPOSITION OF THE BOND PROCEEDS AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM.

Brad Slaughter explained the cost of a 15 year issue, \$38,000-\$39,000 per year; or 20 year issue at \$32,000-\$33,000 per year. Motion by Douglass and seconded by Goforth to suspend the 3 read rule for Ordinance 2022-05. 5 Ayes, 0 Nays, Motion carried. Motion by Goforth and seconded by Douglass to approve the 15 year Highway Allocation Fund Pledge Bonds. 5 Ayes, 0 Nays, Motion carried.

Notice of Award to Pavers, Inc, Waverly Nebraska for the contract price of \$539,883.32 for Village of Cortland Street Improvements 2022. Motion by Douglass and seconded by Engelhard to approve and sign the Notice of Award. 5 Ayes, 0 Nays, Motion carried

#### Written Complaints:

Attorney, Hoffschneider indicated the insurance company is reviewing the situation on the treehouse at 7<sup>th</sup> & Lincoln Street. Owner Rieke indicated that there is a lock on the tree house, the property is supervised as she works from home, and she had a number of signatures from the community members in favor of keeping the treehouse. The attorney will bring the decision from the insurance company to the August meeting.

Written complaint from Thelma Schroeder regarding the John & Marie Welch property at 7<sup>th</sup> & Washington. Overgrown fenced area, trees growing through the fence, fire threat when dry. Board member Douglass indicated that the Welch’s were probably not able to maintain the yard due to health. Chairperson Kohout and Board member Goforth will check into getting them help. Adam German indicated the Explorers from the Fire Department could possibly help to fulfill their community service commitment. Also indicated that we might contact Blue Valley Area on Aging.

Engelhard asked about the comprehensive plan and what 4<sup>th</sup> Street was zoned. Tegley, P&Z chairperson, indicated that it is currently zoned C1. Engelhard is concerned with the recent sale of the buildings that we have viable business come into the Village.

Goforth reported that the website is up and running. The address is [www.villageofcortland.com](http://www.villageofcortland.com). It has combined the Cortland Improvement Association website with the Village of Cortland website.

Goforth asked about the possible purchase of the Museum that will be up for sale soon. Discussion that there is a wealth of history already at the museum and many on the board and in the community would like to see it maintained as a Museum. A possible museum board could be established for management purposes. Possibility of adding a small library, or possibly the Village offices into the building were suggested. The Clerk was asked to obtain information regarding the sale.

Goforth and Moormeier had a zoom meeting with SENDD director, Tom Bliss, and others on July 11<sup>th</sup>. SENDD will begin putting together a survey that will be sent to all Cortland area people to find out what they want to see in their town.

Moormeier indicated that the Village now has the ability to take debit/credit cards in the office and will also be able to use it on the website. Payport is supported by Nebraska.gov. There will be a small service fee for using the cards to the purchaser but this gives another option other than check or cash.

Birkett is checking into radar speed signs for in the Village to slow people coming down. He has not received any prices yet.

Village Clerk, Moormeier, asked about having an evaluation since the Employee Handbook indicates that employees should have an evaluation once a year in July. The Board will do evaluations for the Clerk and the Utility Superintendent at the end of the meeting in August during closed sessions.

Kohout indicated the games at the ball park are starting to wrap up. It has been a good year and they will be donating candy left over at the Trunk or Treat at Spookfest in October. There are still some improvements such as soffits repaired and repainted and the interior of the concession stand needs to be washed down and repainted and the sink needs to be replaced. Kohout will ask Ben to cut the trees that are growing in the batting cage. Volunteers will be found to help with some of this work.

Maintenance Report – The brush pile will be burned within the next week. Must wait 30 days after burning before it can be hauled off. Sewer jetting is underway on the west side of the town and will begin on the east side of town next week. Still waiting for the parts for the light poles on Hwy 77. Picnic tables at the community center will be power washed and painted by the Explorers. They will be painted white again. Lights on 4<sup>th</sup> & Main and 2<sup>nd</sup> & Sherman and on highway have still not been fixed. Goforth will call NPPD. Water town needs to be cleaned, need to get in touch with the new company that took over for Suez. Need to make sure roll offs are reserved for October. Concern about the updating to the community center for ADA for voting in November is not getting done. Suggestion to move the voting to the meeting room at 100 S. Sherman. Goforth will check with Dawn Hill to see if that is acceptable. Birkett will contact the insurance company about repairing the roof on the community center, this stems back to a hail claim from a couple of years ago.

Motion by Douglass and seconded by Birkett to approve the 25% highway allocation match in the amount of \$1872.00. 5 Ayes, 0 Nays. Motion carried.

Correspondence from Fonroche Solar Lighting and NRD National Flood Insurance Program.

CIA report – Back to School Bash August 5<sup>th</sup>, 42 kids signed up to receive free backpacks and school supplies, there will be something to eat, drawings for gift cards. 2023 will be Cortland's 140<sup>th</sup> celebration. September 24-25 GoldenRide will be coming through Cortland. Lindsey Oelling, owner of Paper Moon, is considering a Fall Festival in September.

Motion by Douglass and seconded by Goforth to adjourn meeting at 9:09 p.m. 5 Ayes, 0 Nays. Motion carried.

I, Donelle Moormeier, Village Clerk do hereby certify that the foregoing is a true and correct copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge.