

Village of Cortland
November 10, 2021 Regular Meeting

The Meeting of Village of Cortland was held the 10th day of November 2021, at 100 S. Sherman Avenue at 7:00 p.m. Present at the meeting: Chairperson Kohout, Birkett, Douglass, Engelhard, Goforth. Attorney; Kubert, Clerk; Moormeier. Maintenance: Topp

Motion by Kohout and seconded by Douglass to receive and place on file all notices and material having any bearing on the meeting. 5 Ayes, 0 Nays. Motion carried.

Kohout invited any public comment on the agenda at this time. Being none, continued with meeting.

Motion by Engelhard and seconded by Douglass to approve the minutes of the last meeting. 5 Ayes, 0 Nay. Motion carried.

Motion by Birkett and seconded by Douglass to approve the treasurers report. 5 Ayes, 0 Nays. Motion carried.

The following bills were presented for payment:

Black Hills Energy , \$152.03; Cornerstone Bank \$759.45; Donelle Moormeier \$18.59; EZ Stop \$323.31; First State Insurance Agency \$19,753.00; General Fire and Safety \$130.00; Hoffschneider Law ,P.C., LLO \$860.21; Internal Revenue Service \$28.92; Menards \$24.35; Michelle German vendor \$162.00; Nebraska Department of Revenue \$1,063.72; Nebraska Public Health Environmental Lab \$16.00, NGage \$100.00; Noakes \$1,175.00; Norris Public Power \$2,029.31; Olsson \$1,554.36; One Call Concepts, Inc. \$8.84; Salaries \$4233.80; Spang Trucking LLC \$11,575.00; Verla Busboom \$40.00; Waste Connections of Nebraska Inc \$3,929.64. Motion by Birkett and seconded by Douglass to pay the bills as presented. 5 Ayes, 0 Nays. Motion carried.

Building Permits: Motion by Birkett and seconded by Engelhard to approve a building permit for a breezeway between house and garage at Larry & Cindy Chapman home located at 150 E. 5th St. 5 Ayes, 0 Nays. Motion carried.

Paperwork for the T&T permit was presented, it had been approved at the October meeting.

EMT Training Agreement and reimbursement was presented by Fire Chief Vrbka for Alana Wallace. Motion by Douglass and seconded by Birkett to approve the \$1277.68 reimbursement for training for Alana Wallace. 5 Ayes, 0 Nays. Motion carried.

Farmer's Cooperative property at S. Sherman for annexation was tabled.

Mitch Linder, presented a preliminary conceptual layout for a development north of Cortland on the John Grady property. This property is roughly 60 acres, would extend the streets of Lincoln Avenue and Sheridan Avenue, and would be approximately 176 new housing units which would include townhomes and single family homes done in three phases. Linder had questions that essentially Olsson Engineering would need to answer regarding the sewer system supporting possibly 500 more people. Also with new streets how would the water drain. A sewer and water study would need to be done by Olsson. These homes would be eligible for USDA Rural Development grants and loans. The Village could also apply for certain loans and grants to help with such projects. Concerns that Village does not have anyone that can write grants were addressed by developer and other associates with him that they had contacts to help with grant writing. The ground that is along Highway 77 is currently zoned for commercial in the current comprehensive plan for the Village. Some of this development should bring new business to support the additional population, such as restaurants/bar, hair salons, boutiques,

groceries, gift shops etc. A frontage road would be needed to access these businesses. The development would not limit which builders could be used by individuals.

Questions about who pays for the studies and what happens to the tax structure of the Village were discussed. All of the board indicated they were very interested in pursuing a development as there has been no other opportunities for the Village to grow.

Discussion about whether this is a good time to form a Chamber of Commerce. Birkett will visit with business members in the community regarding a Chamber of Commerce.

Olsson reported via email regarding street improvement updates. There are no contractors available to perform concrete this fall. The plan is now to put the asphalt and concrete work together into a typical bid package for 2022 construction, likely bid period is late January. Olsson will provide a contract for the December board meeting as they will be preparing actual bid documents and a contract is warranted.

Birkett attended the NRD meeting to ask about monies that were submitted late to be applied for the 2020/21 fiscal year and that we have the opportunity to apply for the monies again in 2021/22. They agreed. We must see that all our work is done prior to June 1st so that it can be approved at our June meeting and delivered to NRD either by email or hand delivered directly after that meeting, prior to June 30th deadline

Chairperson Kohout read Resolution 2021-06 as follows:

RESOLUTION NO. 2021-06

WHEREAS, the Federal Disaster Mitigation Act of 2000 was signed in to law October 30, 2000, placing new emphasis on state and local mitigation planning for national hazards and requiring communities to adopt a hazard mitigation action plan to be eligible for pre-disaster and post-disaster federal funding for mitigation purposes; and

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan was prepared by the Little Blue National Resources District and the Lower Big Blue Natural Resources District, with assistance from JEO Consulting Group, Inc. of Lincoln, NE. and,

WHEREAS, the purpose of the mitigation plan was to lessen the effects of disasters by increasing the disaster resistance of the Natural Resources Districts and participating jurisdictions located within the planning boundary by identifying the hazards that affect the Village of Cortland and prioritize mitigation strategies to reduce potential loss of life and property damage from those hazards, and

WHEREAS, the Nebraska Emergency Management Agency and FEMA reviewed and approved the Little Blue Natural Resources District and the Lower Big Blue Natural Resources District Multi-Jurisdictional Hazard Mitigation Plan Update as of October 25, 2021, and

WHEREAS, FEMA regulations require documentation that the plan has been formally adopted by the governing body of the Village of Cortland in the form of a resolution and further requesting approval of the plan at the Federal Level; and

NOW, THEREFORE, the governing body of the Village of Cortland does herewith adopt the FEMA approved Little Blue Natural Resources District and the Lower Big Blue Natural Resources District Multi-Jurisdictional Hazard Mitigation Plan Update in its entirety; and

Motion by Douglass and seconded by Engelhard to adopt Resolution 2021-06 as read. 5 Ayes, 0 Nays. Motion carried.

Private property for the snow pile easements were identified as the lot east of the Museum and the lot east of the Masonic Lodge. Both properties are owned by Norval and Lila Papke, clerk has been asked to contact their heirs regarding the usage/easement of those two properties.

Changes that were suggested to the Dog Ordinance were looked at. Attorney Kubert will take the changes and look at them and come back with recommendation on changes.

Update on Planning and Zoning Committee tabled until December

Written complaint on vehicle parked on 9th street that has been sitting there for several months. No action taken at this time.

Miscellaneous Items:

- a. Welcome sign – tabled
- b. Website – Goforth reached out to NPPD regarding help with website. Motion by Goforth and seconded by Douglass to sign NPPD contract and pay the \$35 fee for domain. 5 Ayes, 0 Nays. Motion carried. Goforth will set up a meeting with herself and the Clerk with NPPD>
- c. Park lawn care – tabled
- d. Heating & Air inspection – received the detailed information from Noakes. Clerk asked to reach out on clerk email list regarding what other towns do for the general maintenance contracts. This may go out for bids this next year.
- e. The June 2020 minutes were reviewed regarding the parking at the apartments. No action taken.
- f. Reminder of First Annual Chili Cook off on Saturday, November 13th the Community Center hosted by Paper Moon Pastries.
- g. Clerk indicated the annual audit for the Village will take place on December 1st.
- h. Community Center gym should be open one evening a week to the community for walking unless the gym is rented. Wednesday evenings the gym will be open until 9:00 pm.

Banner advertising letter for the Ball Park was sent out by the clerk on November 1st. Attorney said they would be interested in a banner. The toilets and sinks are all out now and the restrooms can be painted prior having the new toilets and sinks installed.

Maintenance report – Both front and back tires need to be replaced on the tractor. Bids were \$2500 and \$1853.98 mounted.. Motion by Goforth and seconded by Birkett to approve the purchase of tractors tires for \$1853.98. 5 Ayes, 0 Nays. Motion carried. Discussion on covering the concrete pillars behind the fire department building, suggestion of painting instead? Topp will get cost of covers and bring to next meeting. The concrete base that holds the antenna by the generator that runs the pager system is chipping away. Topp will get three bids for replacing/repairing the concrete. Next Thursday the water tower will be drained for inside cleaning and have an outside inspection and lower water pressure could happen. Clerk will do a

flyer to put in the mailboxes and also a flyer in the gas station. Culvert surplus bids were due on November 5th, only one bid received from Joel Douglass. Total of \$233.00 for 7 culverts. Sewer clean out did not get done during October so Topp will begin on November 29th, weather permitting. JK Electric will give a bid on the can lights at ball park and community center. Clerk will include this notice on the flyer in mailboxes for the low pressure. New Christmas lights will be hung up so they can be turned on the Friday after Thanksgiving. The greenery at the gazebo will go up this weekend.

Motion by Douglass and seconded by Birkett to approve the 25% highway allocation match in the amount of \$1560. 5 Ayes, 0 Nays – Motion carried

Correspondence – Cortland Explorers thanked Ball Park for the donation for the Halloween candy and the hot dogs.

CIA report – Spookfest around 140 kids, 10 trunk or treats. Raised \$430 at the event for lighting of the Christmas tree. Tools 2 You and Moormeier Trucking both also committed \$100 each to the lighting. Because it will take so many lights and a boom truck to put up the lights on the large evergreen suggestion were made to do a lighting of another tree this year. CIA will take care of figuring out another tree. The grant to NPPD for the tables was incomplete so CIA will be resubmitting for the 1st quarter of 2022.

Motion by Engelhard and seconded by Birkett to adjourn the meeting at 9:05 p.m. 5 Ayes, 0 Nays – Motion carried

I, Donelle Moormeier, Village Clerk do hereby certify that the foregoing is a true and correct copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge.
Village Clerk/Treasurer/Donelle Moormeier