

Village of Cortland
October 13, 2021 Regular Meeting

The Meeting of Village of Cortland was held the 13th day of October 2021, at 100 S. Sherman Avenue at 7:00 p.m. Present at the meeting: Chairperson Kohout, Birkett, Douglass, Engelhard, Goforth. Attorney; Kubert, Clerk; Moormeier.

Motion by Kohout and seconded by Douglass to receive and place on file all notices and material having any bearing on the meeting. 5 Ayes, 0 Nays – Motion carried.

Motion by Engelhard and seconded by Douglass to approve the minutes of the last meeting. 5 Ayes, 0 Nays – Motion carried.

Motion by Birkett and seconded by Douglass to approve the treasurers report. 5 Ayes, 0 Nays – Motion carried.

The following bills were presented for payment:

Black Hills Energy, \$152.03; Cornerstone Bank, \$759.45; Donelle Moormeier, \$18.59; EZ Stop, \$323.31; First State Insurance Agency, \$19,753.00; General Fire and Safety, \$130.00; Hoffschneider Law ,P.C., LLO, \$860.21; Menards, \$24.35; Michelle German, \$162.00; Nebraska Department of Revenue, \$1,150.34; Nebraska Public Health Environmental Lab, \$16.00; NGage, \$100.00; Noakes, \$1,175.00; Norris Public Power, \$2,029.31; Olsson, \$1,554.36; One Call Concepts, Inc., \$8.84; Salaries, \$4,768.00; Spang Trucking LLC, \$14,500.00; Verla Busboom, \$40.00; Waste Connections of Nebraska Inc, \$3,929.64.

Motion by Engelhard and seconded by Birkett to pay the bills as presented. 5 Ayes, 0 Nays – Motion carried.

Motion by Douglass seconded by Engelhard to open public hearing for the One and Six Year Street Improvement Plan 2022-2027. 5 Ayes, 0 Nays – Motion carried.

Matt Langston from Olsson's read the plan, general maintenance is included in the one year plan. Questions were answered regarding asphalt versus concrete. Kohout opened it up for public comment, being none a motion by Goforth and seconded by Birkett to close the public comment portion of the hearing. 5 Ayes, 0 Nays – Motion carried. Motion by Douglass seconded by Goforth to close the Public Hearing for the One and Six Year Street Improvement Plan 2022-2027. 5 Ayes, 0 Nays – Motion carried.

Chairperson Kohout read Resolution 2021-4 entitled:

Resolution No. 2021-4

WHEREAS, the Village of Cortland, Nebraska, has conducted a public hearing in accordance with the requirement so the Board of Public Roads Classification and Standards, NOW, THEREFORE, be it resolved by the Chairperson and Village Board that the One and Six Year Plan for streets as presented at said public hearing has been accepted and approved.

Motion by Engelhard and seconded by Douglass to adopt Resolution 2021-4 as read. 5 Ayes, 0 Nays – Motion carried.

Motion by Douglass and seconded by Birkett to open Public Hearing for the Application of Meints Properties LLC dba E-Z Stop for a Class D Liquor License. 5 Ayes, 0 Nays – Motion carried. Kohout opened it up for public comment, being none a motion by Birkett and seconded by Goforth to close the public comment portion of the hearing. 5 Ayes, 0 Nays – Motion carried. Motion by Engelhard and seconded by Douglass to approve the Application of Meints Properties LLC dba E-Z Stop for a Class D Liquor License. 5 Ayes, 0 Nays – Motion carried.

Motion by Goforth and seconded by Engelhard to approve a building permit for Shelley Yost for a prefab garden shed at 510 W. 2nd. 5 Ayes, 0 Nays – Motion carried.

Building Inspector bid proposal tabled until November meeting.

Annexation research for Farmers Cooperative property on S. Sherman tabled until November.

NDOT application for outdoor advertising permit by T&T Express at 501 S. Sherman Road was signed approved and signed by Barb Tegley on the Planning and Zoning Committee and Lisa Kohout, Chairperson of Village of Cortland Board. Building permit will need to be approved at November meeting.

Email update from Brian Schuele, Olsson via email regarding concrete work.

Drainage project, have not heard back from Dave Clabaugh from NRD regarding funds. Clerk to contact.

Motion by Douglass and seconded by Engelhard to suspend the three readings of Ordinance 2021-03 to Adopt New Village of Cortland Code Book. 5 Ayes, 0 Nays – Motion carried.

Motion by Engelhard and seconded by Goforth to approve Ordinance 2021-03 to Adopt New Village Cortland Code Book. 5 Ayes, 0 Nays – Motion carried.

Easement for snow pies on private property tabled until November. Topp to get attorney names of property owners.

No written complaints.

Dog ordinances for Village need to be updated. Clerk provided the current regulations to the Board. Board will email Clerk with suggested changes for November meeting. Suggestion to consider a future dog park. Clerk will add Dog Park to agenda for November.

Inspection by Fire Marshall at Sindelar business/resident tabled until November.

Business sign at old Spilker Ale building was reordered as tenant was not happy with the one he received. Table until November.

Agenda item #20 moved to later in meeting.

Chairperson Kohout read Resolution 2021-5 entitled:

Surplus Property Declaration

WHEREAS, the Village of Cortland has authority under Nebraska Revised Statute 17-503.02 and Section 93.27 of the Municipal Code of the Village of Cortland, to order the sale of Village owned personal property through the adoption of a resolution by the Village Board directing the sale and the manner and terms of the sale, and

WHEREAS, the Village of Cortland has personal property with a fair market value of less than \$5,000.00, described as set forth below, that is hereby declared to be surplus property and the same is hereby directed to be sold at the direction of the Utilities Superintendent.

- * Four (4) culverts – 18 inches deep x 24 foot long
- * One (1) culvert – 16 inches deep x 12 foot long
- * One (1) culvert – 16 inches deep x 24 foot long
- * One (1) culvert – 12 inches deep x 20 foot long

WHEREAS, the Village of Cortland will sell said personal property after a notice of sale has been posted in three prominent places with the Village for a period of not less than seven (7) business days prior to the sale of such property.

NOW, THEREFORE, BE IT RESOLVED by the Chairperson and Board of Trustees of the Village of Cortland that the above described surplus personal property be sold after notice of such sale has been posted in three prominent places with the Village for a period of not less than seven (7) business days prior to the sale of such property. Said notice shall give a general

description of the surplus property offered for sale and state the terms and conditions of such sale.

Motion by Douglass and seconded by Engelhard to approve Resolution 2021-5 Surplus Property Declaration. 5 Ayes, 0 Nays – Motion carried.

Clerk will post at Village of Cortland Post Office, EZ Stop, Security First Bank, and Village of Cortland Office.

Miscellaneous:

a. Cortland signage tabled until November.
b. Website – Goforth will contact NPPD
c. Park lawn care program – Birkett will talk with lawn care companies and ask for plan and pricing.

d. Heating and Air inspection – Noakes comes out yearly but we never receive an inspection report. Clerk to ask for inspection report. Add to agenda in February and possibly put out for bids.

e. Parking at apartments – lines were to be painted according to special permit. Clerk contact owner of apartments.

f. Chili Cook off – will be held November 13th coordinate by Paper Moon owner, Lindsey Oelling. Oelling asking for use of the street between 10:00am-3:00pm in front of 325 W. 4th Street along the sidewalk. Oelling was asked to provide a certificate of liability insurance with Village of Cortland being the certificate holder. If weather is inclement Community Center will be a backup with normal fees being charged. A Special Designated License for Aqua Vitae Group LLC dba Alchemy was also requested to serve beer and wine at the time. Motion by Goforth and seconded by Birkett to allow the special designated license for Aqua Vitae Group. 5 Ayes, 0 Nays – Motion carried.

Five Rule, Bobbi Pettit, from Kearney, Nebraska was the only bid on Updating Zoning Regulations. Pettit will need a Planning and Zoning Commission of 5-7 people. These would be volunteers from the community that would be appointed by the Village Board. Currently have Barb Tegley, Dustin McGee, Dave McGuire that will continue on the Planning and Zoning Commission. Two to four more people will be recruited and should be appointed at the November meeting to keep with the time schedule Pettit has designed. Motion by Engelhard and seconded by Goforth to approve the Five Rule Professional Service Agreement Project Scope & Fee Schedule pending attorney review. 5 Ayes, 0 Nays – Motion carried.

When attorney has reviewed he will contact Chairperson and Clerk to sign the agreement.

Ball park banner advertising letter was reviewed and will be sent out in October by the Clerk.

John's Plumbing will be donating their labor to install the toilets, sinks, and urinal in the ball park bathrooms. Suggested to add grab bars where appropriate. A new sink will be installed in the concession stand. All money will be coming from the ball park concession funds. Kohout will let Topp know when he can winterize.

Maintenance Report – Topp was at training in Norfolk but sent email. Greg Brekel, State field Rep will be at November meeting regarding the government mandate on copper and lead regulations. Sewer jetting starting on Monday, October 18th everyone should have gotten notice in the mailboxes. New tires will be required for tractor and truck. Community Center Park bathrooms can now be locked up. Brush pile will be burned as soon as crops are out. Topp asked to give updates on water tower maintenance at November meeting.

CIA asked the Village for a donation for lights to decorate the large spruce tree in the park so that they could have a tree lighting. It was suggested that donations were asked for first and then

the Village could look at supporting the balance that donations did not cover. CIA reported that they applied for a grant through NPPD for tables for the Community Center. Goldride is scheduled again for September 2022, it went well this year. There will be Gage County Ribbon cutting for several Cortland area businesses on Thursday, October 28th 10:00-12:00 at The Barn at the Poolearosa at 231 W. Ash Road, Cortland Nebraska

Motion by Douglass and seconded Goforth to approve the 25% highway allocation match in the amount of \$1971. 5 Ayes, 0 Nays – Motion carried

Motion by Birkett and seconded by Goforth to adjourn the meeting at 8:34 pm. 5 Ayes, 0 Nays – Motion carried

I, Donelle Moormeier, Village Clerk do hereby certify that the foregoing is a true and correct copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge.
Village Clerk/Treasurer/Donelle Moormeier