

Village of Cortland  
September 8, 2021 Regular Meeting

The Meeting of Village of Cortland was held the 8<sup>th</sup> day of September 2021, at 100 S. Sherman Avenue immediately following the budget hearings. The Budget Hearing was held previously on the 8<sup>th</sup> day of September, 2021, at 6:30 p.m. at 100 S. Sherman.

Notice of this meeting was published in The Voice newspaper on the 26<sup>th</sup> day of August, 2021.

**Board Members:**

<u>Present</u>	<u>Absent</u>	<u>Others Present</u>
Lisa Kohout	Richard Douglass	Jennifer Busboom/CPA
Travis Birkett		Donelle Moormeier/Clerk
Cheryl Goforth		Tim Kubert/Attorney
Regina Engelhard		

**1% Increase in Restricted Funds Authority**

A motion was made by Birkett and seconded by Goforth to increase the total restricted funds authority by an additional 1%.

\_\_\_\_\_ 4 Ayes          \_\_\_\_\_ 0 Nays          Motion Passed

**Budget Approval**

A motion was made by Engelhard and seconded by Birkett to approve the 2021/2022 budget as proposed.

\_\_\_\_\_ 4 Ayes          \_\_\_\_\_ 0 Nays          Motion Passed

**Resolution Setting the Property Tax Request**

Resolution 2021-3 setting the property tax request was read. A motion was made by Goforth and seconded by Engelhard to adopt the resolution as presented.

\_\_\_\_\_ 4 Ayes          \_\_\_\_\_ 0 Nays          Motion Passed

**Amend FY 2020/21 Budget**

A motion by Engelhard and seconded by Goforth to approve the amended 2020/21 budget as proposed.

\_\_\_\_\_ 4 Ayes          \_\_\_\_\_ 0 Nays          Motion Passed

Motion by Kohout and seconded by Engelhard to receive and place on file all notices and material having any bearing on the meeting. 4 Ayes, 0 Nays – Motion carried.

Motion by Birkett and seconded by Engelhard to approve the minutes of the last meeting. 4 Ayes, 0 Nays – Motion carried.

Motion by Engelhard and seconded by Birkett to approve the treasurers report. 4 Ayes, 0 Nays – Motion carried

The following bills were presented for payment: Black Hills Energy \$144.13, Blobaum & Busboom PC. \$1,550.00, Cornerstone Bank \$1,441.90, Donald R. Prentice \$75.00, Donelle Moormeier \$18.59, ESZ STOP \$517.52, ET's Lawn & Leisure \$399.99, Hoffschneider Law, P.C., LLO \$435.00, Menards, \$321.53, Michelle German \$162.00, Nebraska Public Health Environmental Lab \$246.00, NIFCO Mechanical Systems, LLC \$150.00, Norris Public Power \$2,188.47, Olsson \$523.51, One Call Concepts, Inc. \$27.61, Salaries \$3,245.94, S&P Dirtworks, \$41,725.16, Verla Busboom \$40.00, Voice News \$461.26, Waste Connections of Nebraska Inc. \$3,873.84, Wilber Plumbing, Heating & Air \$369.77.

Motion by Goforth and seconded by Birkett to pay the bills as presented. 4 Ayes, 0 Nays – Motion carried

Building permit for Stuart Mohl at 150 N. Sherman Avenue to install two egress windows.

Motion by Birkett and seconded by Goforth to approve the permit. 4 Ayes, 0 Nays – Motion carried

Board member Richard Douglass arrived at 7:00 p.m.

Birkett brought up the need of a building inspector, discussion was had regarding fees and what would be required inspections. Birkett and Clerk will work on an outline for a bid proposal to be brought to the October meeting.

Discussion regarding Farmer's Cooperative property and annexation so they could access sewer and water. Attorney Tim explained the process of annexation. Clerk was asked to contact Amy Keetle with First State Realty and ask what they are wanting to do with the property to determine the feasibility. Olsson would then be able to give us an estimated cost on the project. Options will be reviewed at October meeting.

The August 28<sup>th</sup> block party went well. A special thank you to Jim Campbell and all the business and individuals that helped with organizing, sponsoring, and fund raising. Prizes were donated and funds for the ball park were raised in the amount of \$1,141. The Village would like to see this be an annual event on the first Nebraska Away Football Game each year.

There was no update on the 7<sup>th</sup> street/McGee property from Brian at Olsson's. Discussion was had regarding the concrete strength test, a piece of concrete that had broken, the grass in the front yard and the sump pump line. Birkett will talk with Brian at Olsson's. Discussion also regarding the box culvert under the garage being closed off. The Village has directed Olsson's to handle the project.

No Update from Olsson's on the 7<sup>th</sup> & Washington Street drainage project

The culvert cleaning and replacement drainage project for the fiscal year 2021/22 is almost complete. There are some seeding projects left to finish up.

NRD meeting regarding the appeal on grant monies is tomorrow, no one will be able to attend, clerk will let them know.

Ordinance 2021/03 to adopt new Code book tabled until October.

Attorney needs a list of private properties from Topp so that he can put together easements for snow piles.

Street Improvements report from Brian Schuele from Olssons, focus will be on concrete work this fall up to \$30,000. Asphalt repairs to be designed and bid over the fall/winter for 2022 construction. A schedule for improvements beyond 2022 will be put together for future year's budgets.

Bids for zoning regulations due September 16<sup>th</sup>. Ordinance 2021-01 applications/fees tabled until after updated fee schedule.

Written complaint regarding the non-mowed strip of property between parking lot of Polaris and Highway 77. Clerk is to send the owners, James & Lynn Barta a notice.

Skyler Gubser brought examples of town or village signs. Board picked a couple of favorites and Skyler will obtain costs of such signs.

Goforth indicated that we have Brian Cross is willing to help with writing grants, just need to let him know which grants.

Clerk will revise letter regarding ball park signs and send to business in the area. Kohout is waiting to hear back regarding bathroom upgrade, ball association will be paying for the upgrade. Net for the field so that balls do not go into Birkett backyard still needs to be purchased.

Maintenance – The fall clean up day is scheduled for Saturday, October 2<sup>nd</sup>. The collection will be at the maintenance yard instead of the community center. Culverts that have been dug out have been jetted. Culverts that are still plugged will be worked on through the month of October. Clerk will send out bulk mail regarding the jetting. Topp will talk to state regarding ditch cleaning along Hwy 77. Full inspection of the water tower will be the end of October.

Surplus property declaration to be on October agenda for seven used culverts, then will go up for sealed bids. Topp will get three tree trimming bids for trees at Ball Park and Community Center. Topp will clean up the bike trail prior to the Goldenride set for September 18 & 19<sup>th</sup>. Topp will check with Sindelar's to see whether the State Fire Marshall had inspected living quarters.

Motion by Douglass and seconded Birkett to approve the 25% highway allocation match in the amount of \$1674. 5 Ayes, 0 Nays – Motion carried

CIA report – Restrooms need to be open at the ball park for the Goldenride on September 18 and 19. Areas in town will provide water and snacks. October 23<sup>rd</sup> Spookfest, residents and businesses are encouraged to participate in trunk or treat.

Motion by Goforth and seconded by Engelhard to adjourn the meeting at 8:25 pm. 5 Ayes, 0 Nays – Motion carried

I, Donelle Moormeier, Village Clerk do hereby certify that the foregoing is a true and correct copy of the proceedings of the Village Board of Cortland, NE to the best of my knowledge.

Village Clerk/Treasurer/Donelle Moormeier